



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

MARIANI COLLEGE

MARIANI COLLEGE, MARIANI DIST-JORHAT

785634

marianicollege.org.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Mariani College was established by a group of distinguished individuals of Mariani Town in the year 1st July 1966. The Arts and Commerce stream of the College were brought under deficit grant-in-aid by the Government of Assam in the year 1975 and provincialised on 1st December, 2005. The science stream, established in 1993, was provincialised later on 14th August, 2013. Presently, Mariani College is a B+ accredited institution by NAAC with all the three streams (Arts, Science and Commerce) our college has two academic campuses for Arts, Science and Commerce. The college is co educational institutions and is affiliated to Dibrugarh University offering honours programme sixtinth disciplines-B.A honours in Assamese, Bengali, Economics, Educatuion, English, Geography, History, Political Science and Sanskrit ,B.COM- Accountancy and Management., B.Sc- Botany, Chemistry, Mathematics, Physics and Zoology.

The college provides courses at Higher Secondary and Degree level in Arts, Science, and Commerce. With the implementation of the NEP, we are ready to embrace every opportunity that it provides. The National Education Policy 2020, with its interdisciplinary approach, aims to establish the four pillars of education: access, equity, quality and accountability. Apart from the regular degree courses, the college has initiated to introduced add-on/certificate courses approve by the Dibrugarh University.

Vision

The Vision of Mariani College is to create an institution which will provide a holistic educational experience for the students and inspire them to become valuable members of the society. Mariani being an important railway hub, surrounded by tea gardens, the population of this town consists of people from different communities and cultures. Therefore the institution strives to shape the students belonging to diverse communities into agents of social change.

Mission

The institution is sincerely dedicated towards ensuring quality education to its students so that they are prepared to face challenges and find opportunities in the days to come. The institution is aware of the diverse background of its students from Mariani and nearby areas. Therefore it is our mission to adopt various teaching learning techniques catering to the necessities of the students. The institution also endeavours to enhance the intellectual and teaching abilities of the teachers to make them competent to extend their services to the institution as well as the society at large. The institution attempts to upgrade its pattern and structure in order to provide maximum benefits to the students and the society. The institution aspires to transform itself into a centre of excellence with this mission.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Situatedness of the college its self strength of the college, as it situated on the interstate border students for outer states like Nagaland are come for their higher education.
- Number of tea estates and rural settlement has been surrounded the college which usually give the input students strength of the college
- The college has all the 3 streams strength viz. Arts, Science & Commerce thus it has sufficient student enrolment.
- Dedicated well qualified and experienced faculty with 16 Ph.Ds. NET/SET/SLET qualified faculty.
- Provision of co education policy it is assertive for all-round development of the college.
- A good bonding among staff administration, student and local community is a concrete asset for the college.
- Trained and well qualified faculties and office staffs are the backbone of the college
- As ratio of male and female faculties are almost equal, it is very convenient to maintain equity the gender sensitive practices
- ICT based classroom.
- The college has 16 number of Add-On courses to offer scope of employment for the students and its surrounding community.
- Systematic documentation and financial transparency.
- The college has KKHSOU centre and offering UC, PG and Diploma course for distance and local students.
- The college has number of MoU with other colleges and reputed institution/organization.
- Faculty exchange programme.
- NCC and NSS unit.
- Introducing NEP courses.
- Sports Facilities with spacious ground, Gym, badminton and Net Ball court.
- Extension Activities.
- Grievance Redressal, Anti-Ragging, Women Cell, Career Counseling.
- Online feedback mechanism.
- Green practice sustained by Green & Environment Audit and Energy Audit.
- Well structured IQAC.

Institutional Weakness

- Nearly 85% of students of the college belong to economically weaker section.
- Unavailability of necessary support in certain areas from required infrastructure creates bottle neck like problem in the way of imparting appropriate education to the students.
- Among the students dropout is visible.
- Lack of boy's hostel.
- Trans-border location of the college inhibits coming of students from remote areas.
- The area often faces disturbances due to the ongoing Assam-Nagaland border conflict in recent times.
- Limited seats in the Girl's Hostel.
- Heavily dependent on govt. funding.
- Majority of students from weak economic background thus its difficult for introducing self funded courses.

- Games and sports facilities still beyond up to the mark.

Institutional Opportunity

- Dynamic work culture.
- Participation of alumni and stakeholders in various activities.
- The college, at present, is the sole centre to provide higher education to a large number of populations.
- Promote rural economy; additional skill enhancement programme may be initiated.
- Promotion of research environment and collaborative research projects.
- Scope for PG courses.
- In absence of a second one, the college acquires all viability to grow as a centre of excellence of higher education.

- A healthy practice and well coordinated approach of the teaching faculties of the three streams i.e. Arts, Science and Commerce is undoubtedly positive to its future prospects.
- Active and creative support and co-operation from various communities and racial groups inhabiting in the surrounding areas of the college can be appropriated for the benefit of the college.
- Availability of campus space of the college (the college possesses two separate campus at a distance of just 1.0 km.) is thought to be congenial for further growth and development of the college subject to the positive support from academic concerns.
- The college can provide a strong base in mitigating the trans-border racial conflict between the states Assam and Nagaland as a sizeable number of students from Nagaland particularly of peripheral areas come to acquire higher education in this college.

Institutional Challenge

- Decreasing dropout rate of students.
- To make students globally competent.
- Teaching-learning process needs an appropriate orientation to harvest optimum academic achievements from students of rural sphere as most of them are not well acquainted with the advancement of the educational system.
- Means of generating available required fund for a paramount growth of infrastructure to feed the timely requirement of the college is yet to be finalized.
- To ensure placement to graduate students.
- To digitalized all the classrooms.
- Irregular disbursement of fund by government agencies.
- A well equipped modern and sophisticated laboratory is an essential component

of science education which in fact, needs an involvement of huge fund.

- To amplify the academic activities overcoming the frequent disturbances in the form of strikes, bandh, road blocked, class boycott etc is a major challenge in the way of transforming the college as a centre of excellence.
- The goal to make the college a nodal centre of learning with all essentials of education should be met in the days to come.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The fraternity of Mariani College believes that core to education is the curriculum. Being an affiliated college, Mariani College meticulously follows the curriculum designed and prescribed by the affiliating university, viz., Dibrugarh University, which is relevant, well-structured and capable of addressing all of the student's future inquiries and providing them with all of the essential skills and knowledge. Cross-cutting topics related to professional ethics, gender, human values, environment, and sustainability are incorporated into the curriculum. The curriculum itself addresses these challenges, and Mariani College effectively communicates them to the students in the classroom and outside it as well.

The college prepares an academic calendar on the basis of one issued by the affiliating university. It specifies the suitable and available dates for significant academic and other activities. At the time of commencement of academic session, faculty members are briefed on the academic activities of the college for the year. Departmental meetings are held to discuss about the course distribution for the academic session and based on the expertise of individual teacher, the syllabus is allotted to them by the Head of the Department. For effective delivery of curricula, departments integrate classroom teaching with ICT tools, laboratory practical, field work, students seminars, tutorials, etc. College provides special guidance to the slow learners through remedial classes. The college has a mentoring system for academic-related issues.

College library is very enriched having a good collection of books. The digitalised library provides INFLIBNET, e-journals, OPEC, Book Bank facility etc. College provides internet connectivity with campus Wi-Fi facility to the teachers and students for effective teaching-learning. At the end of every academic year, feedback from all the stakeholders, viz., teachers, students and guardian is collected by IQAC in coordination with feedback committee. It is then analysed and corrective measures are taken wherever necessary. CBCS courses were incorporated in all departments of the college from the academic year 2019-2020. The NEP2020 based Four-Year UG Programme (FYUGP), is being adopted by Mariani College from current academic session, i.e., from 2023-2024. A total of eight departments of Mariani College offer add-on courses in a variety of subjects.

Teaching-learning and Evaluation

The average enrolment of the College during the last five years is 444. The enrolment percentage of the College against the sanctioned seats is 49.36. The entire admission process of the College is carried out as per the directions of the affiliated University as well as by following the guidelines of the Directorate of Higher Education, Assam.

The average number of students admitted from various reservation categories as per the Reservation Policy of the State and UGC, during the last five years is 96, and the average enrolment percentage is 25.05. The student-full time teacher ratio during the last academic year, i.e., 2022-2023, is 19:1. The Institution adopts a teaching method which totally involves Student-Centric approach of teaching. This Student-Centric approach of teaching includes increased ICT facilities in the classrooms by constructing digital classrooms, providing free internet facility for students, providing newspapers and journal facilities, encouraging students' participation in

departmental, inter-departmental, and inter-college seminars, organizing various constructive talks and lectures for the development of students, etc. During the COVID Lockdown period also, the teachers continued the daily classes through various online platforms like WhatsApp groups, Google Classrooms, ZOOM, Google Meet, Youtube videos, etc. The average number of full-time teachers in the College during the last five years is 44 and the average percentage of full-time teachers is 88.26. The percentage of teachers having NET/SLET/SET/Ph.D as their highest qualification during the last five years is 65.6. The mechanism of internal assessment is totally transparent. A Committee comprising the Principal, Vice-Principal, Academic Vice-Principals and other senior teachers is formed to look into each and every matter relating to internal assessment of students. Moreover, the Grievance Redressal System of the College is also very active and tries to address grievances of each and every student concerned. Programme Outcomes and Course Outcomes are clearly mentioned in the Course content provided by the University. It is communicated to parents during the Guardians meetings organized centrally as well as departmentally at regular intervals. The average pass percentage of the students during the last five years is 68.2.

Research, Innovations and Extension

Mariani college has organized several Seminars/ Conferences/ Workshops during the last five years. During the last five years the faculty members of the college have published 12 papers in different journals notified on the UGC Care List, Scopus and Web of Science. The teachers of the college published books and chapters in edited volumes, published books and papers in national/ international conference proceedings during the last five years. The numbers of such publications is 34. The institution has an NSS Unit and an NCC Unit. In addition to these, institutional bodies like Women Cell, Teachers' Unit, Students' Unit, contribute significantly to the community development. Special cleanliness drives, Tree plantation drives, Awareness programmes on various social issues, Special camps on disaster management etc. have been organised by different wings of the institution within the institution and in the neighbouring villages and the adopted village. The institution observed various days of Local, National, and International importance like Republic day, Independence Day, International Women's Day, National Girls' Child Day, Environmental Day, plantation day, national voters Day, International Day of Yoga, international Human Right day etc. to sensitize students community. The college NSS Unit, NCC Unit and IQAC organised 64 extension and outreach programmes during the last five years. The college has 11 MoUs with different colleges, universities, institutions etc. and has organised several activities as part of these MoUs

Infrastructure and Learning Resources

The College covers a total build up area of 10415 square meters. It has two campuses. The main campus consists of the Administrative Block and Arts Stream. The other campus consists of the Commerce and Science Streams. In the Arts stream, the college has 8 departments, 19 classrooms and 3 laboratories. The Arts campus has 2 smart classrooms with wifi facility, 1 seminar hall and 1 conference hall. Literary Forum, NSS, Women Cell, Child Care Room, Career Counselling Cell, KKHSOU office, Students' Union office, Anti Sexual Harassment Cell, Girls' Hostel, Canteen and a Library are also located in the Arts Block. Each department of Arts stream is also maintaining a departmental library. 20 CCTV Cameras are installed in the Arts campus. The College has a parking shade for teachers/staff and students. The Commerce department has 8 numbers of classrooms. There is an auditorium, a seminar hall, a smart classroom with wifi facility and a departmental library in the Commerce stream. The Science Block consists of 5 departments with a seminar hall, 4

laboratories, 13 classrooms and a smart classroom with wifi facility and five departmental libraries. It has a Vermicompost Project with two vermicompost tanks and a Botanical garden.

The college has 2 auditoriums-- main campus and Commerce Stream. The Commerce Block auditorium is 2572.57 square metres with 500 seating capacity. The main campus has 81722 square metre indoor stadium and a playground of 432.66 square metres with 400 seating capacity and a gymnasium.

Expenditure for infrastructure augmentation, excluding salary during the last five years	2018-19	2019-20	2020-21	2021-22	2022-23
	12.63	22.36	76.28	32.64	42.33

The library is automated by SOUL 3.0 software, NLIST database and 13000 books with a reference collection of 1417 books. It subscribes 7 newspapers and magazines.

Expenditure on book & journal purchase	2018-19	2019-20	2020-21	2021-22	2022-23
	2.54	3.28	0.73	0.97	0.58

Total number of computers and laptops: 6

Computers used for academic purposes: 61

Student-Computer ratio:**14.23:1**

Expenditure on maintenance of physical and academic facilities (INR in Lakhs)	2018-19	2019-20	2020-21	2021-22	2022-23
	4.06	6.78	30.61	15.24	24.97

Student Support and Progression

The college always try to overall development of the students and their progress. Our institution has devoted to

give placement in different sectors.as a result of which a total number of 128 students got placement in government sectors. Students at the college are also able to achieve scholarships provided by the central and state government. A Several outgoing students appear different competitive examination conducted by central government and state government and has passed in these examinations. The administration of the college realized the importance of good health and sound mind for the all- round development of students. Therefore, in the last five years, the institution organized a good number of awareness programs related to health and body. The institution has organized Yoga programs with a regular interval for spiritual and mental health. The institution in this direction organized health camp and other awareness program to make students active and alive. Participation in sports and cultural activities by students is equally important along with the cognitive development of students. In this regard, the institutions have constantly been encouraging students to participate in various national, international, and university-level sports and cultural competitions and have been providing adequate financial support to participate in those events. The college administration has an effective mechanism to redress students' grievances. For monitoring the students' grievances, the college has constituted the students' grievance redressal committee. Moreover, there is also an anti-ragging Squad for monitoring ragging-related activities. The college has maintained good relationships with alumni of the college. In the administration, teaching staff, and non-teaching staff are involved in the decision-making process. The principal is responsible for constituting various cells, committees, and sub-committees with thorough consultation with the IQAC to ensure decentralisation of the administration as well as efficient functioning of the institution. The college has constituted, and abides by, its Code of Conduct. The College has implemented e-governance in the areas of administration, form fill up, circulating notice to the students through official Whatsapp groups. Finance and Accounts are also maintained through online process.

Governance, Leadership and Management

Mariani College has distinct vision and mission. The college fraternity undertakes every measure to ensure and maintain them. The governance of the college is decentralized and participatory in nature; reflects the mission and vision of the college. Regular meetings are held by the administration where teaching staff and non-teaching staff are involved in the decision-making process.

The college has well-defined precise policies and rules for administrative set up. The principal of the institution with the consultation of IQAC constitutes various cells, committees and sub-committees to ensure efficient functioning through decentralization of the administration.

Mariani College has implemented e-governance in the areas of administration in student admission. Whatsapp groups are created to send various information to the student community. Finance and Accounts are also maintained through e-governance,. The Central Library is partially e-governed by the installation of Integrated Library Management Software (SOUL 3.0).

The institution has effective welfare measures for its teaching and non-teaching staff by the inclusion of well furnished staff room with recreational facilities, canteen, day-care centre, and a mini gym. A girls' hostel is within the college campus for girls facilitates to stay the girl student come from distant areas. The institution has facilitates Students' union room, NCC room, NSS room and Boys' common room and Girls' common room. The teachers get full support to attend conferences and workshops. A total number of 178 FDPs and training programs were attended by the teaching and non-teaching staff during the last five years.

Mariani College has clear and well-defined strategies for the Maintenance and Utilization of the physical academic and support facilities and resources of the college. The funds are primarily generated from student

admission, RUSA, UGC, and state government. Internal and external audits are transparently carried out by competent auditor.

The IQAC is persistently committed in shouldering quality assessment of the institution. The strategies of the use of ICT tools in teaching learning, feedback mechanism, and community work to enable responsibility of the locality and the society.

Institutional Values and Best Practices

The college has been doing needful works in promoting gender equity and providing a safe, secure, and supportive environment to female students, teachers, and non-academic staff of the Institute. The gender audit has been well initiated by the college. The GRIEVANCE redressal cell of the college is very active to address grievances. Besides, women cell, anti-ragging committee, Internal complaints Committee, prevention of sexual harassment committee etc. always very active to create an environment of equity and dignity for women.

The college has facilities and initiatives for 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment.

For maintaining the quality of environment and energy conservation, the college regularly assesses the quality of the environment by conducting environmental and green audit, energy audit, undertaking cleanliness drives, plantation drives, and awareness programs, auditing biodiversity, preparation, and use of vermin compost fertilizer etc.

Students from diverse geographical, socio-cultural, and economic backgrounds have been coming to Mariani college since its establishment. In view of this backdrop the institute takes measures to sensitize different stakeholders on the issues like environmental harmony, national integration, and fraternity. The college celebrates National Festivals and important occasions such as Republic Day, Independence Day, International Women's Day, Asom Divas, National Girl Child Day etc. every year which allows students, teaching, non-teaching staff of diverse background to come on a single platform and promote national integration.

The college has undertaken two best practices. These two best practices are 1. Green initiative and environment friendly campus. The main aim of this practice is to impart knowledge, create awareness, develop mindset of conserve the environment and nurture the required skills is to handle the environment issues and challenges... 2. Commitment to Tea Garden Community of Mariani area.

The NCC of Mariani college may be well considered as distinctive feature of the institution. NCC unit of the college is very strong. Many boys and girls in every year comes to the college mainly to enrol themselves in NCC of Mariani college, which makes the college distinctive in the entire Jorhat Golaghat area.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MARIANI COLLEGE
Address	Mariani College, Mariani Dist-jorhat
City	MARIANI
State	Assam
Pin	785634
Website	marianicollege.org.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Horen Goowalla	03771-242118	6002985587	03771-244525	marianicollege@yahoo.co.in
IQAC / CIQA coordinator	Bonomali Bori	03771-244682	7002950182	03771-242539	bonobori2012@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-07-1981	View Document
12B of UGC	01-07-1981	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Mariani College,Mariani Dist-jorhat	Semi-urban	2.47	10415

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HS Pass	English,Assamese	180	0
UG	BCom,Commerce	36	HS Pass	English	270	151
UG	BA,Arts	36	HS Pass	English,Assamese	720	0
UG	BA,Arts	36	HS Pass	English,Assamese	630	619
UG	BSc,Science	36	HS Pass	English,Assamese	216	61
UG	BSc,Science	36	HS Pass	English,Assamese	360	0
UG	BSc,Science	36	HS Pass	English,Assamese	324	37

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				7				43			
Recruited	0	0	0	0	4	3	0	7	22	17	0	39
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	2	1	0	3
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				22
Recruited	15	2	0	17
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	3	0	7	5	0	15
M.Phil.	0	0	0	1	0	0	7	3	0	11
PG	0	0	0	4	3	0	22	17	0	46
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	413	0	0	0	413
	Female	455	0	0	0	455
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	19	25	24	37
	Female	25	38	37	29
	Others	0	0	0	0
ST	Male	19	28	36	32
	Female	27	34	33	22
	Others	0	0	0	0
OBC	Male	184	232	298	305
	Female	208	260	325	285
	Others	0	0	0	0
General	Male	121	141	168	143
	Female	130	161	163	193
	Others	0	0	0	0
Others	Male	70	47	52	18
	Female	65	38	52	16
	Others	0	0	0	0
Total		868	1004	1188	1080

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Because of the NEP implemented 01/08/2023, Mariani college has initiated an interdisciplinary course, as per the guideline or syllabus of Dibrugarh university namely multidisciplinary, as per the University guideline, and all the college students can join this. subject. Academic programmes have been designed to include Multidisciplinary /Interdisciplinary courses as electives. The college has designed course allotment as university guidelines to maximize students' benefits. The college also provided different elective courses for the students based on their choices. All the students have the liberty to choose their subject as per the university guideline followed by the college. Also,</p>
--	--

	college try to do different extension activities with students to enable some real -world situations
2. Academic bank of credits (ABC):	Mariani college is an affiliated college under Dibrugarh University, hence the rules and regulations regarding the academic system followed under the university. Now Mariani College is formally implemented the NEP as per the Government role and regulations followed by the University. The institution Implicated four-year NEP Couse and the Institution optimistic that the fourth coming year Academic Bank of Credit (ABC) will be able to implement for greater interest of the students.
3. Skill development:	The college introduced various skill development courses with the help of the departments. Through the skill development course, students learn effective oral and written communication techniques to express their ideas clearly and persuasively. They also develop critical thinking skills, enabling them to analyze complex situations, evaluate information, and make informed decisions. The course places great emphasis on teamwork and collaboration. Students participate in group projects and learn how to effectively work with diverse individuals, manage conflicts, and contribute to achieving common goals. These experiences foster the development of strong interpersonal skills, which are essential for success in the professional world. Throughout the course, students receive personalized feedback and guidance from experienced instructors. They have the opportunity to reflect on their progress, identify areas for improvement, and set goals for their professional development. The course also provides resources for continued skill enhancement beyond the classroom, including networking opportunities, career counselling, and access to online learning platforms.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	To inculcate a sense of awareness of the Indian knowledge system, Mariani College offers undergraduate courses in Assamese and History. These two subjects cater to a deeper understanding of the tradition and history of India. The college organises several programmes to enable greater participation of the students and college staff. The college celebrates important events like Asom Divas, Rabha Divas, Shilpi Divas, Birth anniversary of Dr Bhupen Hazarika to mark the importance of integration of the different aspects of the Assamese

	<p>life. The Department of Assamese organises programmes to observe the eve of the Bihu celebration which welcomes spring. The college also organises annual cultural events and processions, whereby the students participate and foster a sense of awareness about the Indian language, history and culture. The display of various cultures of the different states of India reflects the ability of the students to understand the diversity and uniqueness of the Indian Tradition.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The courses offered by Mariani College are based on the curriculum design by Dibrugarh University. In addition, the college has created a curriculum towards outcome-based education. Our institution empowered students to become good citizens, teachers, entrepreneurs, scientists, shouldered and administrators with motivation. Our college organizes several academic events such as webinars, Seminars, panel discussions and workshops to provide an interactive platform for knowledge acquisition to the students. Every year various events and competitions are organized by the department where students are encouraged to participate so that to learn more about the Indian language history and Indian culture and their importance in the Indian education system. Students are also encouraged to participate in several projects under the course curriculum to determine and assess the depth of the subject.</p>
<p>6. Distance education/online education:</p>	<p>Mariani College introduced open and distance learning education on 27/05/2022 under the Krishna Kanta Handique State Open University for UG and PG level courses. it aims to offer opportunities for learning the learners who are not able to get the regular mode of education. the following courses are offered by our institutions For UG Courses- (a) Assamese (b) Economics (c) Political Science (d) Education (e) B.Com (f) Sociology (g) BBA For PG Courses- (a) Assamese (b) Political Science (c) Economics (d) Education (e) Sociology (f) M.Com most of the students in these courses are either employed in different service sectors and some others are deprived of imparting regular mode of education due to some problem. hence this course will definitely benefit them for fulfilling their future life. thus our institution took the initiative to boost imparting education in the locality.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club (ELC) has been set up in the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, students' co-ordinator and co-ordinating faculty members are appointed by the College and ELCs are functional. Yes, the ELCs are representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Under the guidance of ELC, an awareness programme on "Importance of Right to Vote" is organised each year in the College premises. This programme is followed by different activities like quiz competition, essay competition, poster making competition and creation of a student group consisting of future voters. Under the patronage of ELC the college provides its venue to conduct the training programmes related to ethical voting and other practices
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	From time to time, the College, with the initiative of the Department of Political Science and under the supervision of ELC, conducts initiatives to make the citizens from the neighbouring areas aware of the democratic values and rights so that they can act as vigilant and active citizens. Before elections, electoral surveys are also conducted to assess the probability of candidates to secure the Mariani Legislative Assembly seat
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Each year, the ELC of the College organises various activities in collaboration with the District Election Office, Titabor to attract and encourage the youth to enrol themselves as voters in the voters' lists. The students are encouraged to cast their votes and take part in the democratic process of the nation.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
868	1004	1188	1080	1185

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 51

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
46	47	41	42	42

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
132.43	86.14	131.99	99.06	96.65

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Response:

The under graduate programme in three streams, viz., Arts, Science and Commerce under Dibrugarh University supports the institutional mission of ensuring quality education to its students so that they get prepared to face challenges and find opportunities in the future. The college follows the Academic calendar issued by the affiliating University and executes it rigorously.

Activities before commencement of academic session:

Before the start of the academic year, the college constitutes a *Time Table Committee* to prepare a general time table on the basis of which, the Head of Departments prepare departmental time tables, which are then displayed on the Notice Board and also uploaded on the college website. The Head of Departments conduct the meetings to distribute workload, allot subjects and plan the activities of the department. Faculty members prepare teaching plan at the beginning of each semester.

Activities during the academic session:

Induction programme is being organized for newly admitted students to make them aware of academic culture of the college, curriculum norms, university examination pattern and code of conduct. The teaching methods incorporated in class room teaching are lecture, discussion, problem based learning and demonstration. Tutorial and remedial classes are also arranged on regular basis. The college also promote experiential learning through field tour and project work

Course evaluation is done using formative and summative evaluation methods.

Activities at the end of the academic session:

Tentative date for completion of syllabus is communicated to all the head of departments. Internal assessment marks are collected. The duly signed final Internal Assessment marks will be submitted to the University. Feedback is collected from the stakeholders, analysed and corrective measures are suggested for next academic session.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 263

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 4.94

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
121	114	09	13	06

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum.

1. Gender: Woman Empowerment, Laws for Woman, Women's Day, awareness campaigns and seminars and workshops highlighting women's issues. Major gender issues are focused and addressed through the activities like Campaign, Essay and poster exhibitions, wallpaper presentations, etc.

2. Environment and Sustainability Teacher's Unit of Mariani College has been actively participating in promoting environmental protection through tree plantation and other sustainable development programs. Teacher's Unit of Mariani College as well as Women's Cell of Mariani College organizes various environment related programs including tree plantation, village cleanliness, plastic free drive, Poster Competition, Debate Competition, etc on various occasions like World Environment Day, International Day for Biological Diversity and Wildlife Conservation Day. 3. Human Values and Professional Ethics

The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., Geography Department, Political Science Department help to inculcate human values among students. National festivals like Independence Day and Republic Day, Health and Hygiene awareness programs, Medical check-up camps, AIDS awareness programs, Voter's awareness program, etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 10.25

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 89

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 49.36

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
371	453	462	432	503

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
900	900	900	900	900

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 25.05

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
43	84	91	103	96

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
333	333	333	333	333

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 18.87

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The Institution adopts a teaching method which totally involves **student centric approach of teaching**. The student centric method of teaching is helpful in transforming students from their passive role as only learners to active and involved stakeholders and also boosting their confidence and encouraging independent decision making. The institution has large number of students, who vary in their ability to understand and absorb whatever is taught or provided to them. In a teacher centric environment, it is not possible to fulfill all the needs and expectations of individual students and expect a uniform learning outcome. Therefore, the teacher facilitates learning by allowing the involvement of each student in the class at their level of capacity so that they can absorb and grasp the information provided to them at their own pace.

With a view to enhance learning experiences, the institution has undertaken a number of measures. It has increased ICT facilities in the classrooms by constructing digital classrooms, free internet facility for students, providing newspapers and journal facilities, encouraging students' participation in departmental, inter-departmental, and inter-college (district level) seminars, organizing various constructive talks and lectures for the development of students, etc. The NSS body of the college has also been working for providing practical education to the students in various areas. Moreover, the Teachers' Unit, Women Cell, Literary Forum, Commerce Forum, Science Forum and the Departments of the College have been organizing **cultural programmes, workshops, seminars, Popular talks**, etc. at regular intervals for the benefit of the students.

Various Departments of the College are also engaged in innovating Student-Centric Methods for enhancing learning methods. All the departments of the College conduct Seminars on topics from the course syllabus, as a part of internal assessment. The Students are also involved in publishing Wall Magazines of their respective departments and these Wall Magazines cover topics related to various themes and subjects. Departments also ensure the participation of students in **Extempore Speech, Quiz Competitions, publication of hand-written journals, field visits, projects**, etc.

The teachers try to make the classes as interesting and interactive as possible, and encourage innovative and novel interpretations and thoughts. The Departments try to provide **experiential and participative learning** through various methods like Power Point Presentation, Google Classroom, Zoom Classes, Google Meet Classes, Field Work, Projects, etc.

Participation of students in various programmes in the college as well as other institutions such as Youth Festival, Inter-College Competitions or Programmes, Seminars, Workshops or Gender-Awareness Programmes, etc. helps in enhancing their learning experiences. The students are also encouraged to write in college magazine, and wall magazines, to participate in essay or self-composed poem competitions, organized in the college at regular intervals. Students are also encouraged to provide their volunteer services in the programmes organized by various Cells, Units and Departments of the College, as a part of **participatory model of learning**. Along with this, paper presentation in the class, extempore speech, assignments on the course syllabus, class seminars, group discussions, sudden class tests, etc. are given to students as part of **problem solving methodologies**.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 88.26

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
50	50	49	49	49

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 65.6

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	34	26	24	24

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

In the beginning of the classes, students are intimidated about the pattern of internal evaluation of the institution by their respective departments. A general orientation is provided to all the students to intimidate about the Course Structure, pattern of marking in the internal as well as external examinations and also the necessary requirements to qualify for the final examinations to be conducted by the University. The Departments also organize Orientation Programmes for their students to provide a specific understanding of the concerned subject.

Attendance of the student is very important for the assessment of the students. More than 85 per cent attendance of the student is necessary for the students to come in the process of internal evaluation, except in certain special case or unavoidable circumstances. Regular class tests, unit tests and surprise tests are conducted to evaluate the progress of learning and understanding level of the students.

Group discussions, seminars, quizzes, etc. are also conducted on a regular basis. Field visits are arranged by some departments. Class work and Home Assignments are given to students from time to time. The Departments with practical works allot internal assessment marks to the students on the basis of laboratory works or projects on visits. Moreover, lectures by invited guest speakers from various fields, essay competitions on relevant topics, art competition, extempore speech, cultural programmes, etc. are organized for the students at the institutional level. Participation of the students in these co-curricular events is highly encouraged by the institution.

The entire process of internal assessment of the students is transparent. The internal assessment marks are allotted on the basis of the performance of the students in the various evaluation methods undertaken by the departments. Moreover, the Authority keeps a strict eye on the internal process of the Departments in order to keep the evaluation process uncomplicated and impartial. The external assessment process is

totally transparent since it is under the control of the concerned University.

The grievance redressal system of the institution is time-bound and efficient. The Grievance Redressal Cell comprise of the Principal, the Vice-Principal, the academic Vice-Principals and all the Heads of the Departments. The Grievance Cell of the institution takes into account the grievances of the students and offers timely help and counseling to the concerned students. The students can easily approach the Grievance Cell of the institution without any fear or hesitation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The College offers Programmes in 3 Streams, viz., Arts, Commerce and Science. The Programmes offered by the College are B.A. (Assamese, Bengali, Economics, Education, English, Geography, History, Political Science and Sanskrit), B.Com & B.Sc. (Botany, Chemistry, Mathematics, Physics & Zoology). A total of 15 (Fifteen) programmes are provided by the College. Besides these Programmes, NCC and NSS are also provided in the College.

The institution has always tried to adopt outcome-based education system for the students. Most of the teachers and students are aware about the stated programme and course outcomes of the programmes offered by the institution. All the related information regarding the Courses offered by the College, including the Syllabus and other regulations of the concerned University, are regularly updated in the College Website.

In the beginning of every academic session, a programme for orienting the students about the various courses and their probable outcome is organized by the institution. The teachers spend the first one or two days in explaining the contents of the syllabus for the subjects undertaken by the students. The importance of the learning outcomes are discussed among the teachers in the IQAC meetings, staff meetings or other meetings organized specifically for this purpose. Special meetings, talks and discussions for students are arranged to make them aware about the learning outcomes.

In order to evaluate the Programme Outcomes and Course Outcomes, students are given Home Assignments and regular class tests and sessional examinations are conducted among the students. Besides, Seminars, Group Discussions, Project Works and Inter-Department Quizzes are organized for the Students. After assessment, the performances of the Students are discussed with them.

The College also provides various subject related Add-On courses to the students measure actual outcomes at the end of the course. Lectures on competitive examinations, career counselling programmes and soft skills, which plays an important role in the overall development of students, are provided by the various Cells of the College like Career Counselling Cell, Women Cell, Teachers Unit, etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Mariani College is one of the pioneer educational institutions providing higher education in a small town Mariani, surrounded by tea gardens, villages and border areas. The College is affiliated to Dibrugarh University and follows the Programmes and Courses offered by the University. The Syllabi of the Courses of various programmes of the college are prepared by the University and the college follows the syllabi offered by the University.

Program Outcomes (POs) represents the knowledge, skills and attitudes the students should have at the time of completion of their respective programmes. Course Outcomes (COs) gives the resultant knowledge and skills, the student acquires at the end of each course. It defines the cognitive processes a course provides. The course outcomes are defined as per the contents (units) of the each course. Generally four to five course outcomes are defined for each course. The course outcomes are provided by the University along with the syllabus.

Programme Outcomes and Course Outcomes are clearly mentioned in the Course content provided by the University. The Institute tries to make the teachers and students aware of the course outcomes by publishing those in the college website. Moreover, Orientation and training programmes are arranged at the Institutional as well as Departmental level in the beginning of each session for the students. It is communicated to parents during the Guardians meetings organized centrally as well as departmentally at regular intervals.

The College regularly conducts surveys among teachers and students to assess the level of awareness regarding the Programme Outcomes and Course Outcomes. Teacher feedback is done every year through a well-designed structured feedback form. Student feedback is undertaken at the institutional as well as departmental level. A student satisfaction survey (SSS) is also undertaken as per the format of NAAC in every academic year.

In the online Student Satisfaction Survey (SSS) undertaken in 2021-2022 by IQAC, it was revealed

that 80.2 per cent of the respondents were of the view that the teachers most of the time informed them about the expected competencies, course outcomes and programme outcomes in the class. 11.5 per cent were of the view that the expected competencies, course outcomes and programme outcomes were informed to them by the teachers only occasionally. On the other hand, only 8.3 per cent revealed that these were rarely or never informed to them by the teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 68.15

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
132	141	275	337	189

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
298	232	276	378	392

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Research Infrastructure: The institute has provided excellent infrastructural facility, as though both UGC, RUSA as well as Director of Higher education. The collage has a research committee experiences in their respective fields. This research gets the faculty members in preparing and structuring research proposals in minor and major projects as well as publishing articles in referred journal. The institution also has a committee which works to benefit the students by analyzing better teaching methods and ICT mols this committee also looks after the equal distribution of workload, which is me for the physical and mental wellbeing of the faculty members.

Add-on Courses: The institute has 08 add on courses that have been recognized by Dibrugarh University a worth mentioning that all the 15 departments of the institution have add-on courses for the students.

Networking and Collaborations: The Institute has a member of Memorandum of Understanding (MoU)

s with reputed academic institutions. The college regularly facilitates the faculty members with by existing programs with the collaborate institutions. The college frequently invites renowned scholars, from which are beneficial for both the teachers and the institution also has a great reputation of conducting international national, region and seminar **Career Counselling Cell:** The institution has a dedicated career counselling call to enable the students with career related opportunities. The cell also regularly invites resource persons from diverse fields so that all the students get the scope to understand their potentials.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 4

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	0	0	0	02

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.24

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	04	04	01	02

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.67

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
03	07	07	10	07

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Mariani College has been doing various extension activities with neighbourhood communities during the period. These activities includes faculty exchange program with other colleges, educational activities, celebration of world environment day & national Science day, tree plantation drive in community areas, environmental awareness program, training and skill development program with child development office of Govt. of Assam, social awareness & rural development program and spiritual program.

Our students were involved in the following extension activities and program in the neighborhood communities in the following field namely, environmental issues, training & skill development, faculty exchange, student project work, spiritual field etc.

Environmental issues- Our College has conducted activities viz., plantation program with Forest Range Office of Mariani, environmental awareness program with Mariani Town Committee, world environment day celebration with partner schools. These activities made our students aware and sensitized them on importance of environmental pollution management and plantation drive.

Training and skill development- Our College organized different trainings and skill development program in association with Child Development Project Office (Govt. of Assam), on skill development with Tool Room and Training Centre, Ministry of MSME (Jorhat Extension Centre) and rural development and extension activities with village Head of Rangajan Grant Village, Nagadhuli, Mariani. Also, organized event management program with Mariani Municipal Board. These program made our students aware about importance of training and skill development in those sectors.

Educational Program- The College organized Faculty Exchange Program with partner Colleges under MoU. The students were benefited in their respective subjects. Also, some students completed project work at North Eastern Regional Institute of Land Management (NERILM), Tezpur, Assam. The Project work made the students to learn the skills of water analysis and the importance of water quality management.

Spiritual –The College organized spiritual lecture at Sankardeva Namghar of Mariani which made students aware of religio-cultural aspects of the society.

The programmes has given significant impact on the student community and sensitized them on the respective fields.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Mariani college is try to uplift ment of the following filed to each and every aspect of activites.due to covid 19 at that time college is unable to proceed that prospective

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 64

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	26	02	11	11

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 11

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Mariani College has adequate infrastructural and physical facilities for the smooth conduct of academic activities. In this regard, the College follows the regulations specified by statutory bodies such as RUSA. The College consists of three streams, viz, Arts, Commerce and Science respectively. The main campus of the College consists of the Administrative Block and Arts Stream. The other campus consists of the Commerce and Science Streams.

The total built up area of the College is 10415 square meters. The Administrative block consists of the Principal's chamber, Vice-Principal's chamber, office area, IQAC room, Teachers' Common Room and RUSA room.

In the Arts stream, the college has 9 departments, 19 classrooms, 3 laboratories and a flower garden. All the departments and classrooms have proper lighting, electricity, ventilation facility. The departments like, Assamese, Bengali, Economics, Education, English, Geography, History, Political Science and Sanskrit are located in the ground floor of the Arts Block. The department of Education is well equipped with departmental laboratory.

The department of Geography has two well equipped laboratories. Apart from the departmental laboratory, the department of Geography has a GIS laboratory with 6 computers and GIS software being installed. In addition to the departmental classrooms, the college has two smart classrooms with wifi facility, one seminar hall and one conference hall. The conference hall is named as Sofia Memorial Hall which is situated in the first floor of the Administrative Block. Literary Forum room and NSS room is in the first floor of the Administrative Block. Women Cell of Mariani College, Child Care Room, Career Counselling Cell, KKHSOU office, Students' Union office, Anti Sexual Harrassment Cell are also located in the Arts Block.

The College has a well equipped Library . Along with the college library, even each department of Arts stream is also maintaining a departmental library with a good collection of books. The college has a Girls' Hostel in the Arts Block with a seat capacity of 40 residents. The arts campus of the college is also running a hygienic canteen. A total number of 20 CCTV Cameras are installed in the Arts campus. In the Arts Campus a parking shade is available for two-wheeler vehicles, four –wheeler vehicles and bicycles with separate space for teachers/staff and students.

The Commerce and Science Streams of the college are in the same campus. The Commerce department has 8 number of classrooms. There is a auditorium, a seminar hall, a smart classroom with wifi facility in the Commerce stream. There is also a departmental library with good number of books and resources..

The Science Block consists of 5 departments with a seminar hall, 4 laboratoties, 13 classrooms and a smart classroom with wifi facility. There are five departmental libraries with good number of books and journals. The Science Stream is also running a Vermicompost Project with two vermicompost tanks. There is also a Botanical garden well maintained by the Science stream.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 34.09

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
42.33	32.64	76.28	22.36	12.63

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library of Mariani College was established in the year 1966 at the time of the inception of the college itself. The current building in which the library is functioning has an area of 307.617sq.ft. where it has two stack area along with reading capacity and a reference section.

To meet the user need of the library in this digital era, the college library is trying its best to upgrade itself technically. Therefore, the library has started its process of automation by the SOUL software that is being provided by the INFLIBNET center Ahmedabad.

- The version of the software is SOUL 3.0 and the process of automation of the library materials was started in the year 2008.
- Though the process of automation was started early, the library is still partially automated. Currently, the library is holding a collection of 13000 books of Arts, Commerce and Science along with a reference collection of 1417 books.
- The library also subscribes 7 newspapers and 7 magazines for the users. Library has a reading room with 40 seating capacity. There is a separate reading area for faculty members.
- Library is open from 10:00 a.m to 4:00p.m. Degree students can borrow 2 books for 45days, Faculty members can borrow 4 books for a month and other staffs can borrow 2 books for a month. There is a library advisory committee for library management.
- The library purchases new books as per the requisition given by the faculty members and students.
- Library also has a purchase suggestion register where library user can suggest books to be purchased. Library orientation programme is carried out for new comers for which details of the library collection, services, timing and doubts of students if any are cleared. Libray has automated itself by adopting various measures like

ILMS in the library: Mariani College library used SOUL 3.0 ILMS since 2008

Wi-Fi based Library: Library users can use the Wi-Fi service in the reading hall.

WhatsApp based circulation: Students of Mariani College are connected with the library through WhatsApp Groups. Library related information are shared in those groups.

The college library is under CCTV surveillance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college has a well managed IT facility. The college allocates huge amount of budget for annual maintenance depending on the need of students as well as teachers.

- The institutions subscribe rail wire broadband network internet connections of <50 mbps package. There are three connections with different user Ids and routers are installed in administrative building, IQAC and library.
- The college appoints technical staff for the well maintenance of hardware and IT infrastructure. The institution updates the IT facilities regularly. There are two digital classrooms and three seminar halls with ICT facility. The departments also make use of up to date technological innovations like PPT, Google Classrooms, Youtube, WhatsApp etc for effective conduct of classes.
- The campus of institutions are Wi-Fi enabled. Moreover, the college hires computer technicians and service providers for any disorder or damage on basis of the need. The institution takes utmost care for up keeping and replacement of the IT tools whenever necessary. In addition to it, the activities such as installation of anti-virus periodically, formatting of computers in case of corrupt operating systems, replacing hardware of old computers as well as new computers are undertaken yearly and come under Annual Maintenance Cost [AMC].
- The library of Institutions is automated with the software is SOUL 3.0. The library has subscriptions of e-books and e-journals by N-LIST.
- The college website is regularly updated by the webmaster whereas the faculty members & departments update their respective parts in the websites regularly for information sharing.
- The college also has an up to date user-friendly online admission portal embedded in the website. All relevant data of the bona-fide students are electronically stored. Besides, the college has an outsourced user-friendly online feedback mechanism for the students, teachers, alumni, and parents to evaluate programme & course outcomes.
- All the informations relating to teaching- learning and administration are updated regularly in the website.
- The operating systems of the computers are well maintained with office automation package like: MS office and antivirus. Back-up is taken for the systems of regular intervals and the operating systems are updated regularly.

- SMS service regarding the general information and admission process is maintained.
- For online classes and other academic activities,ZOOM, Google Meet, Google classroom etc. platform are used.
- There are different whatsapp groups among the students, faculties and office staff through which office information and study materials are circulated.
- The whole campus of the institutionns including the girls' hostel and the library is surveilled through CCTV cameras.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 14.23

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 61

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
132.43	86.14	131.99	99.06	96.65

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 69.69

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
430	896	892	602	891

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.94

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
37	40	36	08	05

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
141	275	337	189	210

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.88

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
04	01	03	01	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	0	01

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	02	01	01

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has an active registered alumni association. The alumni is very co-operative in their letter and spirits. The alumni have been actively engaged in different co-curricular activities such as annual sports, celebration of freshmen social programme, various awareness programmes organised by the college. Besides the parent alumni association, each department of the college has their own alumni association and alumni meet is organised occasionally by the respective department to strengthen the social bond and the extend of community involvement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Response:

Vision Statement:

Transformation of this institution into a centre of excellence equipped with all the modern facilities and infrastructures which can disseminate knowledge enriched with moral and social values and promote wisdom among its students and the society.

Mission Statement:

The institution is sincerely dedicated towards ensuring quality education to its students so that they are prepared to face challenges and find opportunities in the days to come. The institution is aware of the diverse backgrounds of its students from Mariani and nearby areas. Simultaneously, the institute is keen to deliver the moral and social values to promote nationalism and commitment to the society.

1. Participation of Teachers in Decision-Making Bodies:

Teachers play a very important role in the decision making process of the institution. The Heads of the Departments are assigned with academic and administrative duties. Teachers also influence the decision making process through their representatives in the Governing Body, Budget Committee, Purchase Committee, Construction Committee, Committee on RUSA, etc. Teachers are also assigned the role as conveners and members of various Cells and Committees under IQAC for everyday functioning of the college. They also perform the role of motivators; determine the admission procedures and cut-off marks, looks after the various cultural and social activities in the institution through NCC, NSS, Women Cell, and through other Cells and Committees.

D. Perspective Plans:

The institution has a well-defined perspective plan for major actions to be initiated so as to reach the goals stated in the vision and mission statement.

Academic and Curricular development by increasing digital and ICT based curricular transactions. Students' research through field survey and preparation of projects and publication of students' research works.

Student's support and progression through continuing and strengthening the cash support, organizing programmes for curricular and co-curricular development, strengthening mentoring support, and organizing programmes for placement and progression support.

The institution practices decentralization and participatory management leading to collective leadership and participatory governance.

College has formed several committees for the management of the college, like campus management committee, purchase committee, library committee, canteen management committee, hostel committee, examination committees, RUSA committee, Admission committee, Anti Ragging Committee, Internal Complaints Committee, construction committee etc.

In pursuance to the decision of the 127th Meeting of the Academic Council (Emergent), Dibrugarh University held on 18.05.2023 vide Resolution No. 01 has approved the Dibrugarh University Regulations for the Four Year Under Graduate Programmes (FYUGP) in Choice Based Credit System (CBCS) 2023.

These Regulations shall be called the Dibrugarh University Regulations for the Four Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS), 2023. These Regulations shall be effective for the Courses of Study leading to a UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research). Hereinafter, it will be referred to as Dibrugarh University Regulations for the Four Year Undergraduate Programme in Choice Based Credit System, 2023.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

6.2.1 The institutional Strategic/ perspective plan is effectively deployed.**DEPLOYMENT OF PERSPECTIVE/STRATEGIC PLANS**

The College prepared Perspective plan and yearly Strategic Plans. The college is going to submit IDP for 15 years for NEP implementation as has been instructed by the Assam govt. During the Covid 19 pandemic, the college shifted towards online teaching-learning(TL). The college trained the teachers on online teaching and prepared the students for online examinations. The college took various initiatives and issued SOP for online classes that gave the following benefits for implementation of that strategic plan.

1. Boosted the technical capability of the staff.
2. Classes and examinations could be conducted online.
3. Enhanced the perception of Mariani College in public eyes.
4. The satisfaction of reaching out to the unreached. File Description Document.

Response:

POLICIES:

The College follows Assam College Employees(Provincialization) Rules 2010 and other auxiliary guidelines. UGC regulations and RUSA guidelines are followed. GOI guidelines are followed for reservation policies in admission. Affiliating Dibrugarh University guidelines are followed for examinations. The College has its own policies for proper maintenance of the Academic environment.

Mariani College has well defined policies and procedures of administrative setup. For Academic matters related to degree programs, it operates as per guidance of the Dibrugarh University. Directorate of Higher Education is the Statutory Body of the college. It also follows the rules and regulations of the UGC. The college receives grants from the Government of Assam, UGC, RUSA etc. and NAAC, NIRF, AISHE etc. are its bench-marking agencies.

At college level the Governing Body is the apex body and Principal is the Drawing and Disbursing Authority. IQAC and Principal Office have reciprocal relation in terms of quality management. The effective functioning of these committees is visible from policies, procedures like service books, appointment and promotion system, code of conduct etc.

ADMINISTRATIVE SETUP

The College functions under the Department of Higher Education(DHE), Assam, which rolls out policies and programs. The Director is the appointing & disciplinary authority and prescribes govt. rules in academic-administrative- financial matters. The GB is constituted as per govt. directions and President is appointed by the Govt. Principal is its Member Secretary. Being the highest decision-making body, it guides the institution towards fulfilling its vision and mission.

Principal is the academic and administrative head and drawing & disbursing authority. He ensures implementation of the rules and regulations and execution of the academic and non- academic plans in

consultation with the staffs of the college. Three Academic-Vice-Principal(s) helps Principal in all administrative and academic works of three streams. The IQAC ensures quality parameters of the institution and institutionalize the best practices, which constituted in 2007 and its members were appointed as per NAAC guidelines.

The College has Senior Assistant, Junior Assistants, Lib-Assistant and Grade-IV employees. The Librarian with his assistants takes care of the library's functioning.

APPOINTMENT & SERVICE RULES

Regular appointments are made strictly as per govt. rules. Temporary appointments are made as per the direction of the College Governing Body.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Response:

The college has a well-planned existing welfare measures for both the teaching as well as for the non-teaching staff. The various welfare measures are listed below:

1. Teaching Staff Common Room
2. College Canteen

3. Well equipped Gymnasium

1. Felicitation on achievement
2. Auditorium cum Indoor Stadium

1. **Teaching Staff Common Room:** Mariani College has a Teaching Staff Common Room for the Teachers. The teachers' community holds various discussion and meeting regarding the academic and other social activities. In the interval periods teachers refresh and rest there.
2. **College Canteen:** College has a spacious and well-furnished canteen with Ground and first floor building. The canteen has separate seating arrangements for the students, faculty members and staff. The canteen has wash basin with running water facilities. The management of the canteen try to maintain a healthy and hygienic environment .The canteen provides refreshment and meals at a rational price. The canteen facilities are fully utilized by both the teaching and non-teaching staff. A management committee observes the college canteen for its smooth running.
3. **Well equipped Gymnasium:** College has a well equipped gymnasium. Modern equipments for

health care are installed in the gymnasium .

4. **Felicitation on achievements:** Members from both teaching and non-teaching staff are always encouraged on their academic excellence and other achievements. Teachers are felicitated for achieving their Ph.D degrees while in service.

5. **Auditorium cum Indoor Stadium:** College has a specious Auditorium cum Indoor stadium. Annual College functions, freshmen social, parting social and other programs are held there.

It also serves the purpose of Indoor stadium. Indoor games like table tennis, badminton and yoga programs are held there. Local NGO and other organization and sports association organize various meeting and sports camp in it. Thus our institution tries to maintain a social relationship.

The Principal further counsels those non-teaching staff members whose performance has invited criticism or needs improvement. The performance of those teaching and non- teaching staff members who have not fared well in the students' feedback is closely monitored.

The findings of the Students Feedback Analysis are then summarized and presented in tabular and diagrammatic forms and are stored at IQAC. Anyone interested can collect the soft copies of the calculation and can further do its analysis. The data obtained from these analyses are further utilized in-

1. Intra-departmental comparison
2. Inter departmental comparison

Annual Performance Indexes of teaching staff are also considered at the time of promotion of teachers to higher grades. Teachers' performance for promotions are assessed based on their annual performance in three categories- Category-I: Teaching, Learning and Evaluation Related Activities, Category-II: Co-curricular, extension, professional development related activities and Category-III: Research, Publications and Academic Contributions by the teacher. The minimum API score required for promotion in Category-I is 75 per year, and 15 in Category-II. In Category III, one has to score minimum 5 points annually for promotion from stage I to stage II, 10 points annually for promotion from stage II to stage III and 15 points annually for promotion from stage III to stage IV (Associate Professor).

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**6.3.3**

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 38.99

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	25	22	10

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Response:

Mariani College conducts internal and external audits regularly as per govt. rules.

Internal Audit: Internal Audit is conducted by certified CA Reena Bhouwmick as per instruction of the College Governing Body. The internal audit is conducted every year. Payments are made on the strength of valid document-proof which is attached for all transactions and expenditures. This process ensures that funds are available for all the expenditures and payments. The College crosschecks every transaction and prepares bank reconciliation statement at the end of every financial year or whenever required.

The Internal Auditor in the last five years was-

Year	Name of Auditor	Designation
2018-19	Reena Bhouwmick	Chartered Accountant
2019-20	Reena Bhouwmick	Chartered Accountant
2020-21	Reena Bhouwmick	Chartered Accountant
2021-2022	Reena Bhouwmick	Chartered Accountant
2022-2023	Reena Bhouwmick	Chartered Accountant

External Audit: It is conducted covering the accounting periods as per Govt. rules. The college has conducted the external audit for the period 2017- 2019. The report of the external audit for the period

2017-2019 is yet to come. The audits for the previous periods are completed.

Mariani College uses its resources for the development of the college and prepares its own policy for the mobilisation of the funds. The resources used by the college are-

i) Financial Resources ii) Infrastructural Resources iii) Human Resources and iv) Intellectual Resources.

Financial Resource Mobilization Policy: The College Governing Body deliberates and discusses, at different times, about all possible sources of financial resources that can be extracted and mobilized for healthy growth of the college. Some of these are- (1) Students' Fees, (2) Salary Grant for the regular sanctioned staff from the State Government (3) Development Grant etc. from Central and State agencies.

1. **Students' admission fees:** Admission fees charged by the college are as per the State Government uniform fee structure policy for its Arts, Science and Commerce streams.
2. **Salary Grants:** The College receives salary grants for its regular employees from the State Government. Salaries to both teaching and non-teaching staff of ad-hoc contractual staff are released from the college general fund, collected from students' fees.
3. **Development Grant etc. from Central and State agencies:** The College received various development grants from the UGC and RUSA.

Maintenance of Transparency: To ensure transparency in financial transactions, the college always emphasizes on internal & external audit of all the funds and timely submission of UCs to the funding agencies. For all payment related matters, the college has no cash transaction facility in the office. All the incoming and outflow of funds are maintained through bank only. In respect of centrally sponsored funds, the college has been using PFMS Portal.

1. **Infrastructural Resources:** The college ensures proper utilization of buildings, Library Resources, Laboratory equipments and Teaching tools, electrical items, sports and cultural items, Girls Hostel, Indoor Stadium, Gymnasium, sports fields, etc.
2. **Human Resources:** Human resource is the most important resource required for the overall development of the college. So, Mariani College uses the human resource upto the highest level of degree.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the

incremental improvement in various activities**Response:****Practice 1:**

Green initiative and environmental friendly campus

A clean environment is basic necessity for human being's health and survival. Keeping this view in mind the best practices of 'green initiatives and environment friendly campus' is selected.

Objectives of the practice-

The main aim of practice is to impart knowledge, create awareness, developed mindset of conserve the environment and nurture the required skills is to handle the environmental issues and challenges.

The practice the college has developed a beautiful campus with green lawns, flower garden adequate trees and botanical garden.

College organises different talks, essay competition lectures among the students and issues related to environment.

Only LED Bulbs and some solar panels are used in college buildings and campuses to save energy and this practice also encourages the students for the use of nonconventional source of energy.

An initiative towards environment conservation in 2nd and 4th Saturday, Motor Vehicles and two wheelers are strictly prohibited in the campus.

The best practice has proven to be successful through the following activities-

Awareness campaign for the plastic free campus through signboards and display board makes the campus overall plastic free.

Prohibition of entry of vehicles on every 2nd and 4th Saturday in the college campus gives a little but significant scope for reducing noise and air pollution.

Green campus initiatives are challenging, so they require determination and a long term commitment from all stakeholders.

The green Campus initiatives is a quite money and resource consuming practice.

Practice 2: Community Services:

These IQAC initiatives have helped in institutionalizing quality services at the college.

IQAC has been actively involved in reviewing the teaching learning process. Two such examples are-

Example 1: Strategic Planning, Implementation and Review of the Curriculum

IQAC has developed a strategic curriculum delivery process, which is-

A. Strategic Planning:

Prospectus: The Academic Development Cell [ADC] under IQAC prepares a prospectus including all the courses and programmes to be conducted for a year in detail.

Academic Calendar: Academic Calendar is prepared regularly through which the whole teaching–learning activities of the year is planned.

Teaching plan, Lesson plan, Syllabus Distribution: Teaching plans and lesson plans are prepared and syllabus are distributed in advance for effective curriculum delivery.

B. Implementation:

Orientation Programme: Orientation programmes are regularly organized for the newly admitted students to give a proper description about the course, syllabus, exam, different facilities and rules and regulations, etc.

Assessment and Monitoring: To assess the students Sessional examination, home assignments, seminars, project activities, field survey, community services and group discussions etc are held.

C. Review process:

Feedback System: IQAC regularly conducts Students Satisfaction Survey and takes feedbacks from as students, teachers, parents, alumni and employers regarding the teaching-learning process and also analyses and reviews the whole process of curriculum delivery as and when required.

Perspective Plan: IQAC has developed a perspective plan to uplift and enhance the teaching- learning process.

Teaching-learning policy: The IQAC has developed a teaching-learning policy for making the curriculum delivery process more stringent and efficient.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Mariani college has been doing needful works in promoting gender equity and providing a safe, secure and supportive environment to female students, teachers and non academic staff of the Institute.

Curricular activities:

- a) some of the courses in undergraduate level focus specially on gender issues
- B) The college also offers various gender inclusive add on courses

Co-curricular activities:

1. For ensuring gender equity and sensitization a number of value added activities, events and extension works have been organised by women cell and different departments of the college.
2. The women's cell of the college organizes various sessions and talks on gender issues mainly to aware the students.
3. A significant number of females students are participated in NSS and NCC which definitely help them to develop confidence and leadership qualities in them
4. The college always encourages the female students to actively participate in various sports and events, accordingly a number of female students have participated in the parent district States and national level sports events

Counselling:

1. For providing the mental support and counselling to some children the college encourages the female teachers to help them.
2. Workshops and webinars on life skill and coping strategies are conducted to address exam related anxiety and stress in general.
3. Career guidance and placement services are provided for career counselling of students
4. Counselling programmes are organised to generate an awareness on Women's Health and hygiene.

Safety and security:

1. In order to monitor the visit of people during daytime a security personnel has been deployed at

the main entrance. Besides 3 numbers of nights chowkidars looks after the colours during night time.

2. Well functioned high powered solar light an led bulbs are used to keep the campus bright and safety during night.
3. CCTV cameras and installed at the specific location to ensure the 24/7 campus surveillance.
4. The GRIEVANCE redressal cell of the COLLEGE is very active to address grievances.
5. Besides ,women cell ,anti ragging committee , Internal complaints Committee ,prevention of sexual harassment committee etc. always very active to create an environment of equity and dignity for women
6. There is a tradition to appoint female teacher in charge of various excursion trips to the college.

•

1. Girls Common Room: The college maintains a separate well furnished common room for girls. The common room has facilities like well equipped Toilet with 24X7 running warer, water purifier, dressing table as well as carom board for recreation. Besides, adequate reading materials like News paper sand Magazines are also kept there.
2. Day care Centre: The College runs a day care centre in the campus with all required facilities
3. Sanitary Pad Vending Machine and incinerator are installed in Girls Common Room.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Students from diverse geographical , socio-cultural and economic backgrounds have been coming to Mariani college since its establishment. In view of this backdrop the institute takes measures to sensitize different stakeholders on the issues like environmental harmony, national integration and fraternity.

Diversity, equity and inclusions are “core values” of the college. In every aspects, viz policy making and practices, resource allocation and decision making, these core values are taking in to consideration

The institute strongly follows the government reservation policies in admission of students and recruitment process of the college for well representation of diverse students and employees.

Financial assistance is provided to economically backward students, this is mainly maintained by free admission to the BPL students. since the major influx of students to the college is from Tea garden areas ,hence a large number of students are benefited by the process.

The cultural diversity of the region is well reflected in the Annual college week and other cultural activities organised by the college. Participation in such cultural activities undoubtedly help the students to develop a strong mind set in regard to the cultural, social, religious ,linguistic and ethnic diversities.

The college also organizes talks, workshops, film/documentary screenings and outreach programmes to promote communal harmony and tolerance.

The NSS and NCC Cells involve student volunteers to organize special camps and awareness generation activities on various social issues in villages to orient the student youth to community service and develop a sense of responsibility, tolerance and cooperation in them.

The college celebrates National Festivals and important occasions such as Republic Day, Independence Day, International Women’s Day, Asom Divas, National Girl Child Day etc. every year which allows students, teaching, non-teaching staff of diverse background to come on a single platform and promote national integration.

Besides, Bihu, , saraswati puja, Biswakarma puja, Freshmen social, college establishment day, farewell functions, teachers day etc. are also celebrated every year in the college

Different cells and units of the college like women cell, Teachers unit, college employees unit NCC and NSS of the college regularly organize different events and activities to show cultural and regional diversity of the region in particular and the whole nation in general.

Adoption of different schools situated in the Mariani region by each department is another example of the promoting extension of services to the society. Faculty members from each departments of the college have been organising special classes and lectures relating to burning topics like global warming, child labour, cleanliness, Time management, , health and hygiene etc. Besides, different competition like drawing competition, quiz, and extempore speech etc .are also organizes among the students of different adopted schools.

Apart from these activities college also regularly arranges plantation programmes at different locations of the Jorhat district for promoting a clean and pollution free green environment in neighbouring areas.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE :1

TITLE OF THE PRACTICE: Green initiative and environmental friendly campus

OBJECTIVES OF THE PRACTICE:

The main aim of practice is to impart knowledge, create awareness, developed mindset of conserve the environment and nurture the required skills is to handle the environmental issues and challenges.

THE CONTEXT

Keeping the growing ecological concerns in minds, there is a dire need for immediate action to be carried out and promote ecofriendly practices. The college strongly believes that in promoting environmental conservation, awareness must be followed by sustainable practices. In this endeavour, different depts along with institution's very own Nature Club and various associated committee's have undertaken several initiatives and organised different activities to reduce our institutional carbon footprint and inculcate greener practices.

THE PRACTISE

- a) the college has developed a beautiful campus with green lawns, flower garden adequate trees and botanical garden.
- b) The college has been taking positive steps for the preservation of existing flora within the campus.
- c) Proper signboards and posters are displayed in the campus to promote a plastic free, pollution free

environment.

d) College organises different talks, essay competition lectures among the students and issues related to environment.

e) Besides the college always observed various days like world environment days, wetlands conservation day etc.

f) Only LED Bulbs and some solar panels are used in college buildings and campuses to save energy and this practice also encourages the students for the use of nonconventional source of energy.

g) An initiative towards environment conservation in 2nd and 4th Saturday, Motor Vehicles and two wheelers are strictly prohibited in the campus.

h) Used of solid waste in vermi-compost production is a significant practice of the college.

i) A good number of environment friendly bamboo dustbins are used for the disposal of solid waste of the college.

j) For the practice of water conservation within the campus, a well developed mechanism for rainwater harvesting is installed above the roof of the college office building.

EVIDENCE OF SUCCESS

1. Through periodical trees plantation, flora and fauna (mainly birds) of the campus have been enriched, resulting in the transformation of the campus into an ecofriendly one.

2. Awareness campaign for the plastic free campus through signboards and display board makes the campus overall plastic free.

3. As a result of implementation of this best practice of the college are now aware of various environmental issues.

4. Prohibition of entry of vehicles on every 2nd and 4th Saturday in the college campus gives a little but significant scope for reducing noise and air pollution.

PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED:

1. Green campus initiatives are challenging, so they require determination and a long term commitment from all stakeholders.

2. The green Campus initiatives is a quite money and resource consuming practice. In an institution like Mariani College, it is very difficult to implement the practice fully.

3. Sufficient man power is needed for sustainable maintenance of green campus.

BEST PRACTICE :2

TITLE OF THE PRACTICE: Commitment to Tea Garden Community

Objectives:

- 1.To encourage the parents of the nearby tea gardens to send their children to school, colleges etc.
- 2.To create awareness about health and hygiene
- 3.To create awareness against superstitious practices
- 4.To encourage the youths to be self employed

THE CONTEXT

The Mariani College, situated amidst a number of tea gardens, has a number of duties and responsibilities towards the tea garden community .Generally, the tea garden workers are less interested to send their children to schools and colleges for education and this is mainly due their poverty stricken life. Many health problems such diarrhea, typhoid, Malaria, lack of nutrition etc. are very common. Also, use of alcohol, tobacco, child marriage, high population growth are some major problems associated with their life. In view of all these, the Mariani College has considered it as one of the best practice to render some welfare programmes in the neighbouring tea gardens.

THE PRACTICE

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness**7.3.1**

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The NCC of Mariani College:

The NCC unit of the college is very strong. A large number of boys and girls in every year comes to the college mainly to enrol themselves in NCC of Mariani college, which makes the college distinctive in the entire Jorhat Golaghat area. The NCC unit of the college provides exposure to the cadets by engaging them in community development, youth exchange, adventure training, awareness campaign for the overall development. The main objectives of NCC are

1. To develop discipline and ideas of self-service among the cadets.
2. To provide a opportunity to build character ,confidence and developed leadership skills.
3. To provide a suitable environment for all round development with the sense of Duty
4. To motivate students specially girl child to choose career as army officer.

NCC was introduced in Mariani college in the year 1987. At the time of inception the total cadets were 90 in . At present the NCC unit of Mariani college is well functioning with two Wings namely senior wings(girls) and Senior division. Both the wings are under Army division. A student interested to enrol in NCC unit can apply to the NCC through the Associate NCC officer of the college and by filling the prescribed form.. The selection takes place at 2 levels 1.physical fitness and general knowledge test at the college level and 2. final selection interviews are conducted by commanding officer of the concerned unit.

The two Wings of the college are actively organising training and motivating young cadets boys and girls by involving them in community service. National and cultural integration and social awareness program instilling in them the spirit of harmony ,compassion towards cultural regional, linguistic, communal social ,economic and religious diversities. The NCC provides exposure to the cadets by involving them swachh Bharat Abhiyan ,save the environment and plastic free India initiative ,blood donation, celebration of international yoga day, awareness on health its hygiene etc.

Following are the main activities of NCC unit of Mariani college

1. Adventure training : enhancing the leadership skills, Team Spirit and self confidence ,adventure based and group activities are organised by the NCC unit during some games which provides the cadets opportunity to explore the topography as well as experience different weather conditions and Adventures living under camp conditions
2. Awareness program: the NCC cadets actively participate in awareness drives on health hygiene cancer,drug abuse boycotting plastic products, campaign and Street plays, conducting competitions like essay writing poetry etc.
3. Environment consciousness : The cadets of NCC unit participate in environmental awareness campaign on Waste segregation ,plastic management and water conservation and also carry out tree plantation through out the year within their community and neighbourhood making a connect with nature. The NCC unit of the college is closely associated with the swachh Bharat mission and cadets devotedly participate in interactive cleanliness awareness campaign street plays, essay competition poster making competition ,rallies with play cards and encouraging and

motivating the people in the community to protect their environment waste management and pollution control.

4. National integration and cultural diversity : the NCC unit observed the special days like constitution day, Independent Day ,youth Parliament, NCC rising Day, Republic Day International girl child day, international yoga day etc to send the message of national integration and make cadets understand the rich cultural heritage of the country.

Success of NCC:

A number of NCC cadets have got NCC -C certificates During the last few years. The information is given below..

So no.	Year	No of C certificates obtained
1	2018-19	15
2	2019-20	17
3	2020-21	21

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Mariani College, established in 1966, successfully celebrated its Golden Jubilee in the year 2015, to commemorate the progress and growth of the institution. The institution was last assessed by NAAC in 2017 and it achieved B+ Grade with 2.53 CGPA. Since then, Mariani College has witnessed a steady development with regards to academic and non-academic scopes. It is worth noting that since the college is located in a semi-urban area and majority of the students of the institution belong to weak economic background, the college has been endeavouring its best to provide quality education to its students. Apart from the completed add-on courses, another 16 Add-on courses are newly approved by Dibrugarh University and 8 courses are running smoothly. Moreover, The College also has a centre of Krishna Kanta Handique State Open University (KKHSOU). The College has built a multi-purpose synthetic volleyball and badminton court, gymnasium and classrooms. Therefore, aside from the progress displayed in the respective criteria, the additional information cited above give evidence of the manifold progress made by the institution since the last NAAC assessment.

Concluding Remarks :

Mariani college was established in the month of 1966 with the initiatives of socially conscious people and with proactive leadership of eminent people of the locality. At that time in this particular semi-urban area there was no higher educational institution. So, these proactive society felt an urgent need of a higher education.

At the time of inception, the college was functioning by two streams, i.e., Arts and Commerce streams. The College was affiliated to Dibrugarh University on 09-06-1967 with 10 departments in both the streams. The Assam Government brought the college under Adhoc grant system in 1973 and under Deficit Grant in Aid System form December 1975. Afterwards the college was recognised by UGC in July 1981 under the UGC Act 2F and later in 12B and since then the college is getting UGC Grants. The college has been catering to the need of people of Greater Mariani Area by offering Undergraduate Education. However, recently the college has been offering Post Graduate Programmes in some subjects through distance mode of State runed by Krishna Kanta Handique State Open University. Till the first part of the decade of 90s, there was not a single Institution in the Greater Mariani Area for Science Education. Keeping this view in mind, the college has introduced Science Stream in 1993, which was provincialised later in the year 2013.

Presently, Mariani College is a NAAC B+ organization with all the three streams (Arts, Science and Commerce) distributed among two campuses (old and new) accommodating more than 2000 aspiring students of the locality. Despite of being situated in a underprivileged locality with lots of social and economic problems and marginalised population, the students of the college have been able to outshine in academic and co-curricular activities. This may be due to relentless efforts made by the faculties.

In a response to the NEP 2020, the college has been taking some interventions for promoting vocational courses, which is well reflected in the 16 Add-on Courses offered by different departments. Besides as a part of extension activities the various departments of the college adopted several villages and schools.

6. ANNEXURE

1. Metrics Level Deviations

Metric ID	Deviation Details and HEI Response																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV clarification :</p> <p>Answer after DVV clarification : 10</p> <p>Remark : DVV has made the changes as per shared reports of add on programs by HEI.</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV verification</p> <table border="1" data-bbox="309 1424 1437 1630"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>121</td> <td>114</td> <td>09</td> <td>13</td> <td>06</td> </tr> </tbody> </table> <p>Answer after DVV verification</p> <table border="1" data-bbox="309 1749 1437 1890"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>121</td> <td>114</td> <td>09</td> <td>13</td> <td>06</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	121	114	09	13	06	2022-23	2021-22	2020-21	2019-20	2018-19	121	114	09	13	06
2022-23	2021-22	2020-21	2019-20	2018-19																	
121	114	09	13	06																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
121	114	09	13	06																	

1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV verification: 89</p> <p>Answer after DVV verification : 89</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV verification: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website</p>																				
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV clarification :</p> <table border="1" data-bbox="311 1433 1437 1637"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>371</td> <td>453</td> <td>462</td> <td>432</td> <td>503</td> </tr> </tbody> </table> <p>Answer after DVV clarification :</p> <table border="1" data-bbox="311 1758 1437 1962"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>371</td> <td>453</td> <td>462</td> <td>432</td> <td>503</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	371	453	462	432	503	2022-23	2021-22	2020-21	2019-20	2018-19	371	453	462	432	503
2022-23	2021-22	2020-21	2019-20	2018-19																	
371	453	462	432	503																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
371	453	462	432	503																	

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
900	900	900	900	900

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
900	900	900	900	900

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
43	84	91	103	96

Answer after DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
43	84	91	103	96

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
333	333	333	333	333

Answer after DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
333	333	333	333	333

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Answer before DVV clarification response: 18.87

Answer after DVV clarification response : 18.87

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. Number of sanctioned posts year wise during the last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
50	50	49	49	49

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
50	50	49	49	49

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
35	34	26	24	24

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
35	34	26	24	24

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
132	141	275	337	189

Answer after DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
132	141	275	337	189

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
298	232	276	378	392

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
298	232	276	378	392

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
---------	---------	---------	---------	---------

0	0	0	0	0
---	---	---	---	---

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
02	0	0	0	02

Answer after DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
02	0	0	0	02

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
01	04	04	01	02

Answer after DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
01	04	04	01	02

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	07	07	10	07

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	07	07	10	07

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
---------	---------	---------	---------	---------

14	26	02	11	11
----	----	----	----	----

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	15	02	05	08

Remark :

DVV has made the changes as per shared clarification.

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV clarification: 11

Answer before DVV clarification: 11

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
42.33	32.64	76.28	22.36	12.63

Answer after DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
---------	---------	---------	---------	---------

42.33	32.64	76.28	22.36	12.63
-------	-------	-------	-------	-------

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV clarification :61

Answer before DVV clarification :61

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
132.43	86.14	131.99	99.06	96.65

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
24.97	15.24	30.61	60.78	4.06

Remark :DVV has made the changes as per shared clarification.

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
430	896	892	602	891

Answer after DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
430	896	892	602	891

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV clarification : B. 3 of the above

Answer after DVV clarification : B. 3 of the above

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV clarification :

- A. All of the above
- B.

Answer after DVV clarification :

B. 3 of the above

Remark :

DVV has made the changes as per shared report and rest documents are in regional language.

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
37	40	36	08	05

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
37	40	36	08	05

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
141	275	337	189	210

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
132	141	275	337	189

Remark :

DVV has made the changes as per shared clarification.

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	01	03	01	0

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	01	03	01	0

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	0	01

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	02	0	01

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	02	01	01

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	02	01	01

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV clarification: A. All of the above

Answer before DVV clarification: A. All of the above

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	25	22	10

Answer after DVV clarification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	25	22	10

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer after DVV clarification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV clarification :

A. Any 4 or more of the above

Answer after DVV clarification:

	<p>B. Any 3 of the above</p> <p>Remark :</p> <p>DVV has made the changes as per shared clarification.</p>
<p>7.1.2</p>	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment <p>Answer before DVV clarification : A. 4 or All of the above</p> <p>Answer after DVV clarification : A. 4 or All of the above</p>
<p>7.1.3</p>	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV clarification : A. All of the above</p> <p>Answer before DVV clarification : A. All of the above</p>