



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

MARIANI COLLEGE

- Name of the Head of the institution

DR HOREN GOOWALLA

- Designation

PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

6002985587

- Mobile No:

7002950182

- Registered e-mail

marianicollege@yahoo.co.in

- Alternate e-mail

marianicollegeiqac2023@gmail.com

- Address

**Mariani College, Mariani, Dist:
Jorhat**

- City/Town

MARIANI

- State/UT

ASSAM,

- Pin Code

785634

2.Institutional status

- Affiliated / Constitution Colleges

YES

- Type of Institution

Co-education

- Location

Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Dibrugarh university**
- Name of the IQAC Coordinator **Bonomali Bori**
- Phone No. **7002950182**
- Alternate phone No. **9401474160**
- Mobile **7002950182**
- IQAC e-mail address **marianicollegeiqac2023@gmail.com**
- Alternate e-mail address **bonobori2012@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.marianicollege.org.in/images/IQAC/AQAR/2021-2022_AQAR_NEW.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.marianicollege.org.in/images/Academic_Calender/Academic_Calendar_2024.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.69	2024	03/01/2024	02/01/2029

6. Date of Establishment of IQAC

01/07/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Central Govt.	TOILET REPAIRING	RMSA	1	45213
Central Govt	INSURANCE	LICI	1	20000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

2.Student-Centric Initiatives: Implemented structured feedback mechanisms and introduced skill-based training programs to enhance student learning outcomes.

3.Faculty Development and Training Program

4.Student Support and Progression Initiatives

5.Digitalization and E-Governance Implementation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implement Outcome-Based Education (OBE) and introduce ICT-enabled teaching methodologies.	Faculty adopted innovative pedagogies like blended learning, flipped classrooms, and the use of Learning Management Systems (LMS).
Promote e-governance and paperless administration for better efficiency.	Successfully implemented an online feedback system, automated academic processes, and improved transparency in governance.
Strengthen mentorship programs, career guidance, and skill development initiatives.	Enhanced student participation in internships, placements, and entrepreneurship programs, leading to higher employability.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY OF THE COLLEGE	23/12/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	MARIANI COLLEGE
• Name of the Head of the institution	DR HOREN GOOWALLA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	6002985587
• Mobile No:	7002950182
• Registered e-mail	marianicollege@yahoo.co.in
• Alternate e-mail	marianicollegeiqac2023@gmail.com
• Address	Mariani College, Mariani, Dist: Jorhat
• City/Town	MARIANI
• State/UT	ASSAM,
• Pin Code	785634
2.Institutional status	
• Affiliated / Constitution Colleges	YES
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Dibrugarh university
• Name of the IQAC Coordinator	Bonomali Bori

• Phone No.	7002950182				
• Alternate phone No.	9401474160				
• Mobile	7002950182				
• IQAC e-mail address	marianicollegeiqac2023@gmail.com				
• Alternate e-mail address	bonobori2012@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.marianicollege.org.in/images/IOAC/AOAR/2021-2022_AOAR_NEW.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.marianicollege.org.in/images/Academic_Calender/Academic_Calendar_2024.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.69	2024	03/01/2024	02/01/2029
6.Date of Establishment of IQAC			01/07/2007		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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Central Govt	INSURANCE	LICI	1	20000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
GOVERNING BODY OF THE COLLEGE	23/12/2024

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2025	02/01/2025

15. Multidisciplinary / interdisciplinary
<p>Course Allotment & Flexibility The allocation of courses follows the university's guidelines, ensuring that students receive the maximum academic and professional benefits. Students have the flexibility to choose elective courses from diverse disciplines, allowing them to develop multi-domain expertise. Elective Courses Based on Student Interest The college has introduced various elective courses across different disciplines, catering to students' diverse interests and career aspirations. These electives ensure that students can customize their academic</p>

journey, gaining exposure to fields beyond their major subjects. **Enhancing Career Opportunities** The multidisciplinary approach equips students with diverse skill sets, making them more adaptable to the dynamic job market. Students gain exposure to cross-disciplinary knowledge, which enhances their employability in various sectors, including research, entrepreneurship, and innovation-driven industries. **Interdisciplinary Learning for Holistic Development** The college encourages students to engage in interdisciplinary projects and research, fostering a culture of collaborative learning. This approach helps students connect theoretical knowledge with practical applications, making them industry-ready professionals. **Alignment with NEP 2020 Objectives** This initiative aligns with the National Education Policy (NEP) 2020, which emphasizes flexible learning pathways and interdisciplinary education. The college ensures that students can explore multiple disciplines, helping them develop a broader perspective and critical thinking abilities. **Conclusion** The introduction of multidisciplinary and interdisciplinary courses in the college reflects a progressive shift towards holistic and flexible education. By providing students with the freedom to select courses beyond their core subjects, the institution enhances their academic growth, career readiness, and ability to adapt to emerging global trends. This initiative reinforces the college's commitment to delivering quality education in line with NEP 2020 and university regulations.

16.Academic bank of credits (ABC):

Mariani College, as an affiliated institution under Dibrugarh University, adheres to the academic rules and regulations set by the university. In alignment with government directives, the college has formally implemented the National Education Policy (NEP), introducing a four-year NEP-based course structure. This initiative aims to enhance the academic framework and provide students with a more flexible and comprehensive learning experience. Furthermore, the institution is optimistic about the future implementation of the Academic Bank of Credit (ABC), which will allow students to accumulate and transfer credits, ultimately benefiting their academic progress and career prospects.

17.Skill development:

Mariani College has introduced a range of skill development courses with the support of various departments. These courses equip students with essential skills to enhance their academic and professional growth. Through these programs, students develop

effective oral and written communication techniques, enabling them to articulate their ideas clearly and persuasively. Additionally, they cultivate critical thinking abilities, allowing them to analyze complex situations, evaluate information, and make well-informed decisions. A strong emphasis is placed on teamwork and collaboration, as students engage in group projects that teach them how to work effectively with diverse individuals, manage conflicts, and contribute toward shared objectives. These experiences help foster strong interpersonal skills, which are crucial for success in the professional world. Throughout the course, students receive personalized feedback and guidance from experienced instructors. They are encouraged to reflect on their progress, identify areas for improvement, and set meaningful goals for their professional development. Furthermore, the course provides access to valuable resources for continued skill enhancement beyond the classroom, including networking opportunities, career counseling, and online learning platforms.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To foster awareness of the Indian knowledge system, Mariani College offers undergraduate courses in Assamese and History, providing students with a deeper understanding of the country's rich traditions and historical heritage. The college actively organizes various programs to encourage greater participation from both students and faculty members. Additionally, it commemorates significant events such as Asom Divas, Rabha Divas, Shilpi Divas, and the birth anniversary of Dr. Bhupen Hazarika, highlighting the importance of integrating different aspects of Assamese culture and history.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Mariani College strives to instill awareness of the Indian knowledge system by offering undergraduate courses in Assamese and History, providing students with a deeper understanding of the nation's rich traditions and historical heritage. To encourage active participation among students and faculty, the college organizes various programs and events. Significant occasions such as Asom Divas, Rabha Divas, Shilpi Divas, and the birth anniversary of Dr. Bhupen Hazarika are celebrated to emphasize the integration of different aspects of Assamese life. The Department of Assamese hosts special programs to mark the eve of the Bihu celebration, symbolizing the arrival of spring. Additionally, the college conducts annual cultural events and

processions, allowing students to engage in activities that promote awareness of Indian language, history, and culture. These events also showcase the diverse traditions of various Indian states, enabling students to appreciate the uniqueness and richness of India's cultural heritage.

20.Distance education/online education:

Mariani College introduced Open and Distance Learning (ODL) on May 27, 2022, under Krishna Kanta Handiqui State Open University to offer undergraduate and postgraduate courses. This initiative aims to provide learning opportunities for individuals who are unable to pursue regular-mode education. The following courses are offered under the ODL program: Undergraduate Courses: (a) Assamese (b) Economics (c) Political Science (d) Education (e) B.Com (f) Sociology (g) BBA Postgraduate Courses: (a) Assamese (b) Political Science (c) Economics (d) Education (e) Sociology (f) M.Com A significant number of students enrolled in these courses are either employed in various service sectors or face challenges that prevent them from attending regular academic programs. This initiative is designed to support their educational aspirations and help them achieve their career goals. By introducing open and distance learning, Mariani College has taken a significant step toward expanding educational access and promoting academic growth in the region.

Extended Profile

1.Programme

1.1	404
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	847
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	632
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	84
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	46
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	46
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	39
Total number of Classrooms and Seminar halls	
4.2	87.89
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	36
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The undergraduate programs offered by the College under Dibrugarh University support the institution's goal of providing high-quality education to its students.

The college forms a Time Table Committee to create a general Time Table, which the department heads use to create departmental Time Tables. These schedules are then posted on the college website and displayed on the notice board. The department heads hold meetings to divide up the workload, assign topics, and organize the activities. Faculty members prepare teaching plan at the beginning of each semester.

Newly admitted students are given an orientation session to familiarize them with the college's academic atmosphere, curriculum standards, university exam format, and code of conduct. Lecture, discussion, problem-based learning, and demonstration are the teaching strategies used in the classroom. Additionally, remedial and tutorial classes are regularly scheduled. The college encourages hands-on learning through project work and field trips. Formative and summative assessments are used to evaluate courses.

All department heads are informed of the tentative date for the syllabus' completion. Marks are gathered from internal assessments. The University will receive the final IA marks that have been properly signed. Stakeholder feedback is gathered, examined, and remedial actions are recommended for the upcoming academic year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.marianicollege.org.in/index.php https://www.marianicollege.org.in/index.php/e-notice/academics/time-table

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Together, the college's administrative and academic staff follow the planned curriculum. The college schedules all of its operations, including the Continuous Internal Evaluation (CIE), in accordance with the academic calendar provided by the affiliated university. On the basis of this, it also creates a college-level calendar of events that include information such as the total number of working days and holidays, dates for the Institute's flagship programs, and CIE dates. With the exception of unanticipated incidents, the academic activities, CIE, and all other activities are carried out according to the event calendar.

Faculty members can organize their academic and extracurricular activities as well as how to deliver their courses with the aid of the academic calendars. Department heads regularly monitor and oversee the completion of the syllabus in accordance with the faculty-prepared lesson plan. Each CIE's syllabus coverage is determined well in advance, and faculty members follow it.

In-semester tests, assignments and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The faculty members prepare IA question papers and approved by the department Head. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. After the IA tests, answer scripts are evaluated

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.marianicollege.org.in/index.php https://www.marianicollege.org.in/index.php/e-notice/igac/calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for

B. Any 3 of the above

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

404

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

847

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

106

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution demonstrates a strong commitment to holistic education by ensuring its curriculum integrates crucial crosscutting issues.

1. Gender: Woman Empowerment, Laws for Woman, Women's Day, awareness campaigns and seminars and workshops highlighting women's issues. Major gender issues are focused and addressed through the activities like Campaign, Essay and poster exhibitions, wallpaper presentations, etc.

2. Environment and Sustainability: Teacher's Unit of Mariani College has been actively participating in promoting environmental protection through tree plantation and other sustainable development programs. Teacher's Unit of Mariani College as well as Women's Cell of Mariani College organizes various environment related programs including tree plantation, village cleanliness, plastic free drive, Poster Competition, Debate Competition, etc on various occasions like World Environment Day, International Day for Biological Diversity and Wildlife Conservation Day.

3. Human Values and Professional Ethics: The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., Geography Department, Political Science Department, Education Department help to inculcate human values among students. National festivals like Independence Day and Republic Day, Health and Hygiene awareness programs, Medical check-up

campus, AIDS awareness programs, Voter's awareness program, Human Rights Day etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

84

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.marianicollege.org.in/index.php/igac/student-satisfaction-survey
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
2700	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

338

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students of the institution come from different academic and socio-economic backgrounds. Therefore, it is important to assess the learning level of students to lead them properly toward higher education. To assess the learning level of students the following methods have been adopted:

- Through a proper orientation program
- The analysis of students' previous academic performance.
- Through Classroom interaction
- Through oral and written tests
- Assigning home works
- Their activeness in participation in different curricular and extra-curricular activities
- Through one-to-one counselling

After examining the student's learning levels, different programmes have been conducted for advanced and slow learners. The slow learners are specially taken care of by the assigned mentors. To clear their doubts extra/ tutorial classes have been conducted. Different materials, like educational videos, previous year question papers, and easily understandable reference materials are provided to them. For students with low academic brilliance, but with a willingness to acquire new skills; different vocational training programmes are conducted.

Special talks are organized to give advanced learners in-depth knowledge to develop their academic brilliance. They are encouraged to participate in different district-level competitions

and workshops. Additional reference materials are provided to them to further improve their academic brilliance.

File Description	Documents
Link for additional Information	https://www.marianicollege.org.in/index.php/iqac/workshop-seminars
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
847	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is located in a semi-rural area, surrounded by tea gardens and backward rural areas. Most students come from these tea gardens and rural communities, making proper mentoring essential for their academic and personal growth .To address this need, the Administration, along with the IQAC, has implemented a student mentoring program. The Heads of Departments are responsible for assigning mentors, grouping students accordingly .Before forming these groups, teachers conduct subject-related evaluations, interact personally with students, review their academic performance, and held group discussions and meetings. Mentors track and update students' academic performance, including class tests, attendance, seminars, and assignments. They also monitor students' behavior on campus and note any significant changes. Once the necessary student information is gathered, mentors provide guidance and counseling as needed.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.marianicollege.org.in/index.php/about/student/field-study#

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To be updated with modern methods of teaching, the teachers use ICT-enabled tools in and outside the classroom. The institution has provided various modern technologies for imparting education to the students. Some ICT tools available in the institution are: Desktops, Laptops, Printers, Xerox machines, Projectors, Seminar & Conference Rooms, Digital Classrooms, and online classes through Google Classroom, ZOOM, Google Meet, etc. Teachers use these tools to enhance the quality of the classroom education. The projectors are used to demonstrate educational videos, documentaries, PowerPoint presentations, etc. The study materials and project assignments are provided to the students through Google class room. Computer software like Q-GIS, ArcGIS, etc. are provided to students to prepare maps and satellite imageries, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.marianicollege.org.in/index.php/infrastructure/class-rooms-and-tutorials#

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

542 Years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students must have more than 75% attendance to be eligible for internal evaluation, except in special or unavoidable cases. Regular class tests, unit tests, and surprise tests are conducted to assess their learning and understanding. Group discussions, seminars, and quizzes are held regularly. Some departments organize field visits. Students receive class-work and home assignments periodically. Departments with practical components assign internal assessment marks based on laboratory work or project reports from visits.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.marianicollege.org.in/index.php/igac/workshop-seminars

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the beginning of classes, students are informed by their departments about the institution's internal evaluation process. Attendance is crucial for assessment, and students must maintain more than 75% attendance to be eligible for internal evaluation, except in special or unavoidable cases. Regular class tests, unit tests, and surprise tests are conducted to assess students' learning and understanding. Group discussions, seminars, and quizzes are held regularly. Some departments organize field visits. Students receive class-work and home assignments periodically. Departments with practical components assign internal assessment marks based on laboratory work or project reports from visits. Additionally, the institution organizes guest

lectures, essay competitions, art contests, extempore speeches, cultural programs, and other co-curricular activities. Student participation in these events is highly encouraged. The Internal Assessment Committee, formed by the Principal, fairly addresses any student grievances related to assessments.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.marianicollege.org.in/index.php/iqac/workshop-seminars

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has always tried to adopt outcome-based education system for the students. Most of the teachers and students are aware about the stated programme and course outcomes of the programmes offered by the institution. In the beginning of every academic session, a programme for orienting the students about the various courses and their probable outcome is organized by the institution. The teachers spend the first one or two days in explaining the contents of the syllabus for the subjects undertaken by the students. The importance of the learning outcomes are discussed among the teachers in the IQAC meetings, staff meetings or other meetings organized specifically for this purpose. Special meetings, talks and discussions for students are arranged to make them aware about the learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.marianicollege.org.in/index.php/iqac/student-performance-and-learning-outcomes
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Course Outcomes of the Institution are measured through syllabus completion, continuous evaluation process in the form of

Seminars, Home Assignments, Group Discussions, etc. At the Departmental Level, the Heads of the Departments, along with the other teachers conduct extra classes, practicals, field surveys, educational tours and many such activities for the students. Compulsory attendance of 75 per cent is also necessary for appearing in final examinations conducted by the University. Moreover, continuous evaluation is also monitored by the Institution through quizzes, class tests, paper presentations, article writing and so on. The Programme Outcomes of the Institution is measured by taking the aggregate marks of all the courses in a given programme, i.e.. from 1st Semester to 6th Semester, of a student and then the average performance of the student is calculated. Moreover, the attainment of Programme Outcome is measured on the basis of either the students' progress to higher studies or the students' placement in companies or other government institutions. The Students Support and Progression Committee of the Institution continuously monitors the Programme Outcomes offered.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.marianicollege.org.in/index.php/igac/student-performance-and-learning-outcomes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

126

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.marianicollege.org.in/index.php/academics/results

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://www.marianicollege.org.in/images/Sss/SSS_2023-2024.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
NIL	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the	

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the neighborhood community play a crucial role in the holistic development of students. These activities expose students to real-life social issues, encouraging them to actively engage in solving problems that affect the broader society. By participating in community service, awareness campaigns, or environmental initiatives, students gain a deeper understanding of social challenges and develop empathy, leadership, and critical thinking skills. Over the course of the year, such activities foster a sense of responsibility, instilling values of teamwork, compassion, and civic engagement. The impact is profound as students become more socially conscious, well-rounded individuals capable of contributing positively to society.

File Description	Documents
Paste link for additional information	https://www.marianicollege.org.in/index.php/units-cell/nss
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

44

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1491

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Mariani College has adequate infrastructural and physical facilities for the smooth conduct of academic activities. The college consists of three streams, Arts, Commerce and Science respectively. The main campus of the College consists of the Administrative Block and Arts Stream. The other campus consists of the Commerce and Science Streams. The total built area of the College is 8469.66 square meters. In the Arts stream, the college has 8 departments, 19 classrooms, 3 laboratories, and a flower garden.. The conference hall is named as Sofia Memorial Hall which is situated in the first floor of the Administrative Block. The literary Forum room and NSS room is in the first floor of the Administrative Block. Women's Cell of Mariani College, Child Care Room, Career Counseling Cell, KKHSOU office, Students' Union office, and Anti-Sexual Harassment Cell are also in the Arts Block. The College has a well-equipped Library. The college has a Girls' Hostel in the Arts Block with a seating capacity of 40 residents. The arts campus of the college is also running a hygienic canteen. A total of 20 CCTV cameras are installed on the Arts campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.marianicollege.org.in/index.php/infrastructure/administration-infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Mariani College has a tradition of having a fleet of excellent students who have performed well in various cultural activities. The College provides active support to students to participate in various competitive cultural activities held at District / State / National level. The college has two big auditoriums. One is located in the main campus of the college whereas the other auditorium is in Commerce Stream. In the main campus there is a large auditorium of 400 seating capacity . It was established in the year 2014 to provide excellent support for various cultural activities and multipurpose facility. The auditorium has an excellent stage to be used for multipurpose facility like cultural activities, large meetings, seminars, freshers' social etc. The auditorium has proper ventilation and lighting facility. It is also equipped with sound audio system. The other auditorium which is in the Commerce Block was established in the year 1972. The size of the auditorium is 2572.57 square metres with 500 seating capacity. In the main campus of the college, there is a large 81722 square metre indoor stadium. The indoor stadium has a badminton court, table tennis court.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.marianicollege.org.in/index.php/infrastructure/sports

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.marianicollege.org.in/index.php/infrastructure/computer-centre
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49.14

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of Mariani College was established in the year 1966 at the time of the inception of the college itself. The current building in which the library is functioning has an area of 307.617sq.ft. where it has two stack area along with reading capacity and a reference section. To meet the user needs of the library in this digital era, the college library is trying its best to upgrade itself technically. Therefore, the library has started its process of automation by the SOUL software that is being provided by the INFLIBNET center in Ahmedabad. The version of the software is SOUL 2.0 and the process of automation of the library materials was started in the year 2008. Though the process

of automation was started early, the library is still partially automated. Currently, the library holds a collection of 13000 books of Arts, Commerce and Science along with a reference collection of 1417 books. The library also subscribes 7 newspapers and 7 magazines for the users. The library has a reading room with 40 seating capacity. There is a separate reading area for faculty members. The library is open from 09:00 a.m to 3:30 p.m.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.marianicollege.org.in/index.php/infrastructure/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.86

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-managed IT facility. The college allocates a huge amount of budget for annual maintenance depending on the needs of students as well as teachers. The college appoints technical staff for the well maintenance of hardware and IT infrastructure. The institution updates the IT facilities regularly. There are two digital classrooms and three seminar halls with ICT facilities. The departments also make use of up-to-date technological innovations like PPT, Google Classrooms, YouTube, WhatsApp, etc for the effective conduct of classes. The college website is regularly updated by the webmaster whereas the faculty members & departments update their respective parts of the websites regularly for information sharing. The college also has an up-to-date user-friendly online admission portal embedded in the website. Besides, the college has an outsourced user-friendly online feedback mechanism for the students, teachers, alumni, and parents to evaluate program & course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.marianicollege.org.in/index.php/infrastructure/computer-centre

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

49.14

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mariani College follows systematic mechanism for utilization and maintenance of resources. The supervision and maintenance of the facilities is done by various committees. The college has adequate number of classrooms, laboratories and other provisions to support the academic atmosphere. Overall monitoring and quality assurance of the infrastructure are ensured by Purchase Committees, Construction Committee, RUSA Committee, etc. Library invites

requisition of books and journal periodically from departments.. Library rules are mentioned clearly in the prospectus, and website and also displayed inside the library. College has 36 computers and all are used for academic purpose. Computers are connected with internet services. Indoor stadium of the college houses a badminton court, taekwondo etc. A faculty incharge for overall management has been assigned. The college has a large playground which is being used by the college. The college has well equipped auditorium, with elevated stage for organizing cultural and other large gathering activities and it is maintained regularly. The college has an in-house infirmary with the facility of a bed, blood pressure monitors and a sanitary napkin vending machine. NSS Volunteers and students offer voluntary service for cleaning the college. Biodegradable wastes are used to prepare vermicompost. Canteen wastes are disposed properly. It has rain water harvesting system and waste water recycling mechanism. Every month of 1st Saturday, the college follows ban on vehicles for a step towards a better ecosystem. Policy for Maintaining and Utilizing Physical, Academic and Support Facilities is adopted by the college to maintain and unitize its facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.marianicollege.org.in/index.php/igac/maintenance-policy

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

472

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.marianicollege.org.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	---------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students union is the representative of the the students' community. The union of the mariani college consist of the following: President, Vice President, General Secretary, Assistant General Secretary, Girls Common Room Secretary, Boys Common Room Secretary, Social Service Secretary, Dibeting Secretary, Cultural Secretary, Major Games Secretary and Magazine Secretary. The Major activities of the student union is to provide programmes, activities and services which served the co-curricular, cultural, social and educational interest of the student of the college. Students representation is made compulsory in IQAC, election committee, grivence redressal committee, anti ragging committee, disciplinary committee and in hostel mess committe. Students representatives help in the development of quality transfer of the college. Students representative of the anti ragging committee play key role in creating awareness among the students through their activities.Grivences of tjhe students related to the academic examination, issue of documents like identity card, library etc are conveyed by the representastive of the students to the authority and necessaryaction is taken.The student union play key role in conducting events like freshers social, annual sports in organising seminners, Swarasati Puja, Tithi of Srimanta Sankardeva, Rabha Divas etc and in the maintanance of overall dicipline of the campus.

File Description	Documents
Paste link for additional information	https://www.marianicollege.org.in
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

72

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an active alumni association which is registered. The alumni is very co-operative in its letter and spirits. The alumni has been actively engaged in difference co-curricular activities such as annual sports, celebration of freshmen social programme, various awareness programme etc organised by the college. Besides the parent alumni association, each department of the college has their own alumni association and alumni meet is organised occasionally by the respective department to strengthen the social bond and the extend of community involvement .

File Description	Documents
Paste link for additional information	https://www.marianicollege.org.in/index.php/about/alumni-registration
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. Vision and Mission Statement:

Vision Statement:

Transformation of this institution into a centre of excellence equipped with all the modern facilities and infrastructures which can disseminate knowledge enriched with moral and social values and promote wisdom among its students and the society.

Mission Statement:

The institution is sincerely dedicated towards ensuring quality education to its students so that they are prepared to face challenges and find opportunities in the days to come. The institution is aware of the diverse backgrounds of its students from Mariani and nearby areas. Simultaneously, the institute is keen to deliver the moral and social values to promote nationalism and commitment to the society. The institution also endeavours to enhance the intellectual capabilities and teaching abilities of the teachers to make them competent to extend their services to the society at large. With relentless efforts, the institution will attempt to upgrade its pattern and structure in order to provide maximum benefits to the students and the society. The institution aspires to transform itself into a centre of

excellence with this mission.

File Description	Documents
Paste link for additional information	https://www.marianicollege.org.in/index.php/about/committees
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution practices decentralization and participatory management leading to collective leadership and participatory governance.

A particular reflection of these practices can be observed through the following process:

For smooth running of student election, a committee is formed, taking the members from teaching community and nonteaching community. College NCC Unit and NSS Unit helps in maintenance of discipline in conducting and completing the whole election process.

College has formed several committees for the management of the college, like campus management committee, purchase committee, library committee, canteen management committee, hostel committee, examination committees, RUSA committee, Admission committee, Anti Ragging Committee, Internal Complaints Committee, construction committee etc. These committees are composed of teaching and non-teaching staff of the college and function under the leadership of the principal of the college. Students are also member of few committees. Effective leadership and decentralize functioning is visible in the function of IQAC, where teachers, non-teaching staff, students and alumni can contribute in quality governance system. The dynamic leadership under the Principal cum Secretary of our institution made grand success in attaining the proper decentralization and participative management.

File Description	Documents
Paste link for additional information	https://www.marianicollege.org.in/index.php/academics/prospectus
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

DEPLOYMENT OF PERSPECTIVE/STRATEGIC PLANS

Construction of Classroom:

As per approval of the fund from RUSA 2.0 component, 'Infrastructure Grants to College", for construction of Classroom under Untied Fund for the year 2023-24 Mariani College have successfully completed the project.

The College prepared Perspective plan and yearly Strategic Plans. The college is going to submit IDP for 15 years for NEP implementation as has been instructed by the Assam govt. During the Covid 19 pandemic, the college shifted towards online teaching learning (TL). The college trained the teachers on online teaching and prepared the students for online examinations. The college took various initiatives and issued SOP for online classes that gave the following benefits for implementation of that strategic plan

1. Boosted the technical capability of the staff.
2. Classes and examinations could be conducted online.
3. Enhanced the perception of Mariani College in public eyes.
4. The satisfaction of reaching out to the unreached.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College follows Assam College Employees (Provincialisation) Rules 2010 and other auxiliary guidelines. UGC regulations, RUSA guidelines are followed. GOI guidelines are followed for reservation policies in admission. Affiliating Dibrugarh University guidelines are followed for examinations.

Mariani College has well defined policies and procedures of administrative setup. For Academic matters related to degree programmes, it operates as per guidance of the Dibrugarh University. Directorate of Higher Education is the Statutory Body of the college. It also follows the rules and regulations of the UGC. College receives grants from Government of Assam, UGC, RUSA etc. and NAAC, etc. are its benchmarking agencies.

The College functions under the Department of Higher Education, Assam Govt. through the Director of Higher Education, Assam which rolls out policies and programs, and the Director is the appointing & disciplinary authority and prescribes govt. rules in academic-administrative- financial matters. The Governing Body (GB) is constituted as per govt. directions.

The principal is the academic and administrative Head and drawing & disbursing authority.

Regular appointments are made strictly as per govt. rules. Temporary appointments are made as per direction of the College G.B. Service Rules of Assam govt. are followed for duty responsibility, promotion etc of the employees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://marianicollege.org.in/index.php/in-frastructure/administration-infrastructure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has a well-planned existing welfare measure for both the teaching as well as for the non- teaching staff. The various welfare measures are listed below:

1. Teaching Staff Common Room
2. College Canteen
3. Well-equipped Gymnasium
4. Felicitation on achievement
5. Auditorium cum Indoor Stadium

1. Teaching Staff Common Room: Mariani College has a Teaching Staff Common Room for the Teachers. The teachers' community holds various discussion and meeting regarding the academic and other social activities.

2. College Canteen: College has a spacious and well-furnished canteen with Ground and first floor building. The canteen has separate seating arrangements for the students, faculty members and staff.

3. Well-equipped Gymnasium: College has a well-equipped gymnasium. Modern equipment for health care is installed in the gymnasium. The teaching staff, non-teaching staff and students at college use it to build a healthy body.

4. Felicitation on achievements: Members from both teaching and non-teaching staff are always encouraged on their academic excellence and other achievements. Teachers are felicitated for achieving their Ph. D degrees while in service.

5. Auditorium cum Indoor Stadium: College has a specious Auditorium cum Indoor stadium. Annual College functions, freshmen social, parting social and other programs are held there.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Feedback form for Appraisal of Teacher

Please rate the teacher on the following attributes:

S1. No Parameters

A Very Good B Good C Satisfactory D Unsatisfactory

1 Knowledge Base of the Teacher

2 Communication Skills

3 Sincerity of the Teacher

4 Interest generated by the teacher

5 Ability to integrate course material with environment/other issues, to provide a broader perspective

6 Ability to integrate content with other courses

7 Accessibility of the teacher in and out of the class

8 Ability to design quizzes/tests/assignments to evaluate students' understanding of the course

9 Provision of sufficient time for feedback

10 Overall rating Teachers' performance for promotions are

assessed based on their annual performance in three categories- Category-I: Teaching, Learning and Evaluation Related Activities, Category-II: Cocurricular, extension, professional development related activities and Category-III: Research, Publications and Academic Contributions by the teacher. The minimum API score required for promotion in Category-I is 75 per year, and 15 in Category-II. In Category III, one has to score minimum 5 points annually for promotion from stage I to stage II, 10 points annually for promotion from stage II to stage III and 15 points annually for promotion from stage III to stage IV.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mariani College conducts internal and external audits regularly as per govt. rules.

Internal Audit: Internal Audit is conducted by certified CA as per instruction of the College Governing Body. The internal audit is conducted every year. Payments are made on the strength of valid document-proof which is attached for all transactions and expenditures. This process ensures that funds are available for all the expenditures and payments. The College crosschecks every transaction and prepares bank reconciliation statement at the end of every financial year or whenever required.

External Audit: It is conducted covering the accounting periods as per Govt. rules. The college has conducted the external audit for the period 2022-24. The report of the external audit for the period 2022-24 is yet to come. The audits for the previous periods are completed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mariani College uses its resources for the development of the college and prepares its own policy for the mobilisation of the funds. The resources used by the college are-

Financial Resource Mobilization Policy: The College Governing Body deliberates and discusses, at different times, about all possible sources of financial resources that can be extracted and mobilized for healthy growth of the college. Some of these are-

(1) Students' Fees, (2) Salary Grant for the regular sanctioned staff from the State Government (3) Development Grant etc. from Central and State agencies.

1. Students' admission fees: Admission fees charged by the college are as per the State Government uniform fee structure policy for its Arts, Science and Commerce streams.

2. Salary Grants: The College receives salary grants for its regular employees from the State Government. Salaries to both

teaching and non-teaching staff of ad-hoc contractual staff are released from the college general fund, collected from students' fees.

3. Development Grant etc. from Central and State agencies: The College received various development grants from the UGC and RUSA.

Additionally, the students have been receiving various Scholarships under different schemes such as SC, ST, OBC, Tea Garden, Ishan Uday, etc to the last five years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies.

Practice 1: Green initiative and environmentally friendly campus

The context

Keeping the growing ecological concerns in minds, there is a dire need for immediate action to be carried out and promote ecofriendly practices. The college strongly believes that in promoting environmental conservation, awareness must be followed by sustainable practices.

A clean environment is necessity for human being's health and survival. Keeping this view in mind the best practices of 'green initiatives and environment friendly campus' is selected.

Objectives of the practice-

The main aim of practice is to impart knowledge, create awareness, developed mindset of conserve the environment and nurture the required skills is to handle the environmental issues and challenges.

The practice

The college has developed a beautiful campus with green lawns, flower garden adequate trees and botanical garden.

The college has been taking positive steps for the preservation of existing flora within the campus.

Proper signboards and posters are displayed in the campus to promote a plastic free, pollution free environment.

College organises different talks, essay competition lectures among the students and issues related to environment.

Besides the college always observed various days like world environment days, wetlands conservation day etc.

Only LED Bulbs and some solar panels are used in college buildings and campuses to save energy, and this practice also encourages the students for the use of nonconventional source of energy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has been actively involved in reviewing the teaching learning process.

IQAC has developed a strategic curriculum delivery process, which is-

A. Strategic Planning:

Prospectus: The Academic Development Cell [ADC] under IQAC prepares a prospectus including all the courses and programmes to be conducted for a year in detail.

Academic Calendar: Academic Calendar is prepared regularly through which the whole teaching-learning activities of the year is

planned.

Class Routine: Central routine is developed for each semester for effective delivery of the curriculum.

Teaching plan, Lesson plan, Syllabus Distribution: Teaching plans and lesson plans are prepared, and syllabus are distributed in advance for effective curriculum delivery.

B. Implementation:

Orientation Programme: Orientation programmes are regularly organized for the newly admitted students to give a proper description about the course, syllabus, exam, different facilities and rules and regulations, etc.

Assessment and Monitoring: To assess the students' Sessional examination, home assignments, seminars, project activities, field survey, community services and group discussions etc are held.

Syllabus Completion Record: Syllabus Completion records are kept by the HODs, and it is informed to the principal of the college.

Regularity of students: Teachers, HODs and students regularly records their class and other activities in the daily basis.

C. Review process:

Feedback System: IQAC regularly conducts Students Satisfaction Survey and takes feedback from as students, teachers, parents, alumni and employers regarding the teaching-learning process.

Perspective Plan: IQAC has developed a perspective plan to uplift and enhance the teaching- learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the

B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://marianicollege.org.in/images/Minutes/Document_32_1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the year, the institution took several proactive measures to promote gender equity and create an inclusive environment. Various awareness programs, workshops, and seminars were organized to educate students and staff on gender sensitivity and equality. The institution also implemented policies to ensure equal opportunities in admissions, recruitment, and leadership roles. A dedicated gender equity cell was established to address concerns related to discrimination and harassment, fostering a safe and supportive atmosphere. Additionally, mentorship programs for female students and scholarships for underrepresented genders were introduced to encourage participation in diverse fields. These initiatives reflect the institution's commitment to fostering a culture of fairness and empowerment for all.

File Description	Documents
Annual gender sensitization action plan	https://www.marianicollege.org.in/index.php/igac/green-audit
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	women Safety, and security, counseling room, Day care center, etc available

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has a comprehensive waste management system to handle various types of degradable and non-degradable waste efficiently. Solid waste management includes segregated bins for biodegradable and non-biodegradable waste, composting pits for organic waste, and collaboration with municipal authorities for proper disposal. Liquid waste management involves a well-maintained drainage system, wastewater treatment plants, and reuse of treated water for irrigation. Biomedical waste management follows strict protocols, including color-coded bins for segregation, proper storage, and disposal through authorized agencies. E-waste management ensures safe collection and disposal of electronic waste through tie-ups with certified recyclers. The waste recycling system promotes the reuse of paper, plastic, and metal through designated collection centers and awareness programs. Hazardous chemicals and radioactive waste management follows stringent safety guidelines, including designated storage areas, neutralization methods, and disposal through authorized

agencies to minimize environmental impact. The institution continuously promotes sustainability through awareness programs and eco-friendly initiatives.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Financial assistance is provided to economically backward students, by free admission to the BPL students. since the major influx of students to the college is from Tea garden areas ,hence a large number of students are benefited by the process. The cultural diversity of the region is well reflected in the Annual college week and other cultural activities . The college also organizes talks, workshops, film/documentary screenings and outreach programmes to promote communal harmony and tolerance. The NSS and NCC Cells involve student volunteers to organize special camps and awareness generation activities on various social issues in villages to orient the student youth to community service and develop a sense of responsibility, tolerance and cooperation in them. The college celebrates National Festivals and important occasions such as Republic Day, Independence Day, International Women's Day, Asom Divas, National Girl Child Day etc. every year which allows students, teaching, non-teaching staff of diverse background to come on a single platform and promote national integration. . Adoption of different schools situated in the Mariani region by each department is another example of the promoting extension of services to the society. .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees of an institution to constitutional obligations is essential for fostering a responsible and law-abiding society. It involves educating individuals about the fundamental values of the Constitution, such as justice, liberty, equality, and fraternity, while also emphasizing their rights and duties as citizens. By understanding these principles, individuals become more aware of their role in upholding democracy, respecting diversity, and contributing to national development. Institutions can promote this awareness through workshops, discussions, and academic programs that encourage civic responsibility and ethical behavior. Such sensitization helps create informed citizens who actively participate in governance, protect public property, respect laws, and work towards social harmony, thereby strengthening the democratic fabric of the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

World environment day

International Women's day

World bicycle day

National Science Day

The college celebrates National Festivals and important occasions such as Republic Day, Independence Day, International Women's Day, Asom Divas, National Girl Child Day etc. every year which allows students, teaching, non-teaching staff of diverse background to come on a single platform and promote national integration

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Cleanlines Keeping the growing ecological concerns in minds, there is a dire need for immediate action to be carried out and promote

ecofriendly practices. The college strongly believes that in promoting environmental conservation, awareness must be followed by sustainable practices. In this endeavour, different depts along with institution's very own Nature Club and various associated committee's have undertaken several initiatives and organised different activities to reduce our institutional carbon footprint and inculcate greener practices.

Green campus initiatives taken.

Cleanliness .

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

NCC along with General teaching learning, the college gives special efforts regarding national cadet crops training for maximum students. The college has a distinct approach for NCC and securing a strong position.

The NCC unit of the college is very strong. A large number of boys and girls in every year comes to the college mainly to enrol themselves in NCC of Mariani college, which makes the college distinctive in the entire Jorhat Golaghat area. The NCC unit of the college provides exposure to the cadets by engaging them in community development, youth excheange, adventure training, awareness campaign for the overall development. The main objectives of NCC are 1.To develop discipline and ideas of self-service among the cadets. 2.To provide a opportunity to build character ,confidence and developed leadership skills. 3.To provide a suitable environment for all round development with the sense of Duty 4.To motivate students specially girl child to choose career as army officer.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Academic Goals

- Set clear GPA/grade targets for each subject.
- Develop a study timetable with dedicated time for each subject.
- Identify strengths and weaknesses to focus on improvement areas.
- Utilize active learning techniques (flashcards, summarization, group study).

2. Time Management & Organization

- Use a planner or digital calendar to track assignments and deadlines.
- Break tasks into manageable goals to avoid last-minute stress.
- Follow the Pomodoro technique (25 minutes study, 5 minutes break).

3. Skill Development

- Work on public speaking & presentation skills for better communication.
- Improve writing skills by practicing essays and reports.
- Learn new technologies or tools related to studies

4. Extracurricular & Leadership Activities

- Join clubs, student organizations, or sports teams.
- Take up a leadership role in any student group or initiative.
- Engage in volunteer work or social service projects.

5. Health & Well-being

- Maintain a balanced diet and proper sleep schedule.
- Exercise at least 3-4 times a week for physical fitness.

6. Career & Future Planning

- Research potential internships, job opportunities, or college applications.
- Build a strong resume and LinkedIn profile.

7. Consistency & Self-Reflection

- Conduct monthly self-reviews to track progress.
- Adjust strategies based on what works and what doesn't.
- Stay motivated and disciplined through self-rewards.