



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		MARIANI COLLEGE
Name of the head of the Institution		DR. HAREN SAIKIA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03771242118
Mobile no.		9435051117
Registered Email		marianicollege@yahoo.co.in
Alternate Email		marianicollege@gmail.com
Address		PO MARIANI, DIST JORHAT ASSAM-785634
City/Town		MARIANI
State/UT		Assam
Pincode		785634
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. HOREN GOWALA
Phone no/Alternate Phone no.	03771242118
Mobile no.	8638181858
Registered Email	gautamdeb216@gmail.com
Alternate Email	marianicollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://marianicollege.org.in/images/IQAC/AQAR/AQAR_2018-2019.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://marianicollege.org.in/images/IOAC/calendar/academic-calender-2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	63.15	2004	04-Nov-2004	03-Nov-2009
2	B+	2.53	2017	09-Jun-2017	08-Jun-2022

6. Date of Establishment of IQAC	01-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
World Anti- Tobacco Day	31-May-2020	22

	01	
International Yoga Day	21-Jun-2021 01	13
International Mother tongue day day	21-Feb-2021 02	246
world aids day	01-Dec-2019 01	84
World environment day observed	05-Jun-2020 01	12
International literacy Day observed	08-Sep-2019 01	103
International Students Day observed	17-Nov-2019 02	211
International women day	08-Mar-2020 02	24
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

National and International Days are observed Academic calendar prepared Class Routine prepared Teacher`s hand book and diary provided Internal examinations organized

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Teacher`s Handbook	various plans of action to complete maximum syllabus within stipulated time
Teacher`s Diary	day by day teaching learning activity record
Class routine	Maximum scope of teaching learning and remedial classes
Internal exam routine for evaluation	prepare for final exam.
Academic Calendar	Smooth conduct of teaching learning evaluation etc. and maximum working days extract in a session

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

15-Jun-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well planned and documented process. The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development. The college ensures effective

curriculum delivery through systematic and strategic transparent mechanism:
Academic calendar: • The college follows the Academic calendar issued by the University and Commissionerate of Collegiate Education (CCE) and executes it rigorously. • The Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus. • The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. **Time- Table Committee:** • The college constitutes the Time Table committee. • The Time Table is prepared by respective departments. • The Time Tables are displayed on the Notice Board and also uploaded on the college website. • The syllabus link of University is also provided to the students. **Teaching Plan and Teaching Diary:** • Teaching plan is prepared by every faculty member at the beginning of academic year. • They record the conduct of teaching and practical in the diary. • Periodic assessment of curriculum delivery is conducted by IQAC through HODs. • The faculty engages extra periods and practicals as and when necessary and maintains their records. **Laboratories:** • There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. • The students maintain the practical journals and the results are certified by the faculty along with HOD. **Teaching Aids:** • The faculty uses charts, maps, models and specimens along with chalk and board. • Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum. • Study materials, notes and question banks are provided in the class and through mails. • Educational field visits, industrial visits, tours are organized. • Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills. • Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. **ICT based materials** are uploaded on the college website. • Guest lectures, Expert lectures and guidance by departmental Alumni are engaged. • Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis. **Department library:** • Each Department maintains a Department Library to facilitate the students to access to latest books available in concerned subjects and topics. • The books are issued to the students as and when needed by them. • The record of the same is maintained in Department Library and Issue register maintained by all the Departments. **Teacher support:** • The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject. • The college encourages the faculty to attend the meetings of BOS and syllabus restructuring workshops.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	MAJOR AND NON MAJOR	01/07/2019

BCom	MAJOR AND NON MAJOR	01/07/2019
BSc	MAJOR AND NON MAJOR	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
students feedback on curricular and teaching learnings processes are distributes by the each and every department of the college and its received through offline mode every year by IQAC and feedback are analyzed and appropriate steps are adopt for better teaching learning processed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Integrated(UG)	B.A./B.Sc./B.Com.	600	550	545
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	909	0	43	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
43	43	1	2	1	2

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is located in semi-rural area, surrounded by tea gardens and backward rural areas. Majority of the students belong to the tea gardens and villages. Hence proper mentoring of the students is very important. The Administration, together with IQAC has taken up the initiative of implementing the process of mentoring of students. Firstly, the students are divided on the basis of streams of studies. After that, they are categorized on the basis of their subjects. The Head of the Departments of the institution are then allotted the responsibility of assigning mentors by classifying the students into various groups. Before forming the groups, the teachers of the respective departments conduct certain evaluations related to subjects, communicate personally with the students, go through their previous performances and then finally hold group discussions and meetings among the students and teachers. There are various steps involved in mentoring the students of the institution. • The Mentors have to maintain and update the basic particulars and performance of the students like class tests, weekly attendance, seminars, home assignments, etc. Moreover, their attitudes and behavior in the campus or any drastic change in the students' behavior have also to be recorded by the mentor. • After the required information about the students is collected, the Mentors have to provide guidance and counseling, as and when necessary. For example, if a student is a slow learner, it is the responsibility of the Mentor to find out the causes of his slow learning and if possible, innovate new methods and techniques to teach him/her instead of neglecting that particular student. Similarly, an advance learner has to be shown ways by which he can choose his paths of life wisely. • If the need arises, the Mentors have to meet the students individually or in small groups. The Mentors should communicate with the students in such a way that they feel free to discuss any problem they are facing. • If there arise certain cases where it is not possible for the institution to solve the problem alone, the Mentor can suggest special meetings of the parent with the Principal or the Head of the Department and the Mentor himself/herself. • If a student is struggling or found to be weak in a particular subject, it is the duty of the mentor to provide proper guidance or suggest the concerned teacher regarding the difficulty faced by that particular student. • It is highly expected of the Mentor to render equal treatment or behavior to students of varied caste, academic and financial backgrounds.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
909	43	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	43	4	1	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Integrated(UG)	B.A./B.Com/B.Sc	6/year	21/10/2020	18/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the beginning of the classes, students are intimidated about the pattern of internal evaluation of the institution by their respective departments. Attendance of the student is very important for the assessment of the students. More than 85 per cent attendance of the student is necessary for the students to come in the process of internal evaluation, except in certain special case or unavoidable circumstances. Regular class tests, unit tests and surprise tests are conducted to evaluate the progress of learning and understanding level of the students. Group discussions, seminars, quizzes, etc. are also conducted on a regular basis. Field visits are arranged by some departments. Class work and Home Assignments are given to students from time to time. The Departments with practical works allot internal assessment marks to the students on the basis of laboratory works or projects on visits. Moreover, lectures by invited guest speakers from various fields, essay competitions on relevant topics, art competition, extempore speech, cultural programmes, etc. are organized for the students at the institutional level. Participation of the students in these co-curricular events is highly encouraged by the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution prepares an Academic Calendar as per the scheduled prescribed by the affiliating university, i.e., Dibrugarh University, for implementation of Curriculum and participation in Extracurricular and Co-curricular Activities by the students. As per the University rules and regulation, academic activity will run in the institution throughout the year. At the beginning of session, the institution prepares the academic calendar to organize the co-curricular and extracurricular activities in the institution. In the academic calendar, the institute provides the total working days, holidays and restricted holidays, etc. as per the University Academic calendar or holiday list. Admission process, semester wise teaching plans, tentative University Examination days, tentative practical examination days, allocation of Internal Assessment work such as Seminar activity, Project Assignment, Home Assignments, Class tests, Practical assignment, Submission of Internal Assessment work, sessional Examinations, etc. are also included in the academic calendar. Guest Lectures, celebration of days of state or national importance, celebration of various Birth and Death Anniversary of important personalities of state and the country, Foundation Day of the college, celebration of weeks like wild life,

road safety, etc., educational tour, awareness programmes, College Week, etc. are planned well in advance in the academic calendar.. As per academic calendar, the institution is also involved in the extra- curricular activities like participation in Youth Festival, participation in inter-collegiate sport competitions, cultural festivals, literary competitions, etc., organized by the affiliating university. Besides this, the institute also arranges certain cultural and literary activities among the students of the colleges under the affiliating university. The institute tries its level best to conduct all the academic and co-curricular activities of the institution as per the guidelines of the affiliated university, however, during certain unavoidable circumstances, some events may get delayed or cancelled.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://marianicollege.org.in/images/IOAC/learning_outcome/SESSION_2019-2020.docx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A./B.Com /B.Sc	Integrated (UG)	Honours/Non-Honours	391	110	28
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.marianicollege.org.in/webportal/IOAC>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	0.77
International	Political Science	2	Nil
International	Botany	1	1.34
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Political Science	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Ameliorative effects of Garcinia pedunculata fruit extract on adenine-induced chronic kidney disease in mice, and the role	Rubul Saikia	Advances in Traditional Medicine	2020	1	sam, 788011, India	1

of Garcinol: relevance to hyperuricemia and urolithiasis						
Multiple filamentation and control of properties of self-guided elliptical Gaussian laser beam	Dr. Chironjit Hazarika	Journal of Optics	2019	2	Mariani College	2

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Ameliorative effects of Garcinia pedunculata fruit extract on adenine-induced chronic kidney disease in mice, and the role of Garcinol: relevance to hyperuricemia and urolithiasis	Rubul Saikia	Advances in Traditional Medicine	2020	13	1	Cellular and Molecular Neurobiology Laboratory, Department of Life Science and Bioinformatics, Assam University, Silchar, Assam, 788011, India
Multiple filamentation and control of properties of self-guided elliptical Gaussian laser beam	Dr. Chironjit Hazarika	Journal of Optics	2019	14	2	Mariani College
Investig	Dr.	Journal	2019	65	0	Mariani

ation of paraxial and nonparaxial self-focusing of Gaussian beam in chalcogenide glass medium using NLSE	Chironjit Hazarika	of Physics: Conference Series				College
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	14	0	0
Presented papers	0	1	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	600000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
soul	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15522	4084287	230	46391	15752	4130678
Reference Books	3143	1138081	240	53607	3383	1191688
Journals	71	68493	45	13552	116	82045

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	32	16	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	32	16	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1409616	813550	1409616	600000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classroom Maintenance : General Classrooms, laboratories, ICT equipped class and seminar rooms are maintained by managing body of college under the supervision of construction and maintenance committee. Library is maintained under the supervision of Library Committee with the governance of managing body. College gymnasium, Indoor stadium cum auditorium hall, equipment for out door games are maintained by sports and cultural committee of the college along with student association of the college under the governance of managing committee. . Computers, Printers, projectors copier and Xerox machines are maintained under the supervision of College nodal officer of AISHE and with governance of principal and secretary of the college.

<https://marianicollege.org.in/index.php/igac/maintenance-policy>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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higher education

No Data Entered/Not Applicable !!!

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Indoor games	college	36
major outdoor games	college	52
Athletics	college	41
Cultural (song, recitation, dance, debate etc.)	college	29
ART	college	58
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students union is the representative body of the student's community. The Union of the Mariani College students are known as MCSU and consists of the following posts: President, Vice President, General Secretary, Assistant General Secretary, Girls common room Secretary, Boys common room Secretary, Social service Secretary, Debating Secretary, Cultural Secretary, Major game Secretary Minor games secretary and Magazine Secretary. The Major activities of the Student Union is to organize programs, activities and services which fulfill the co-curricular needs of the institution, Cultural, social and educational Interests of the students of the College are looking after by MCSU. Student representation is made compulsory in IQAC, Election Committee, Grievance and redressal Committee, Anti Ragging Committee, Disciplinary Committee and in Hostel, Mess Committee, Student representative enhances and develops the quality of culture of the College. Students representative of the Anti-Ragging Committee play key role in creating Awareness among students though their activity. Grievances of students related to the academic activities, examinations, issues of documents of identity cards and library Cards etc. are conveyed by representative of students to the authority and necessary action is taken. The Student Union play key roles in conducting events like Fresher's Social, annual sports, in organizing seminars, Saraswati

Puja, tithi of Srimanta Sankaradev, Bishnu Rabha Divas, Gandhi Jayanti etc, In maintaining the overall discipline in the campus students organization take an important role..

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

165

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Governing Body is the parental body who takes the major decisions about the functionalities and execution of different program of the College. There are different coordination committees under the Principal and Secretary of the College who carry out the planned programs with their skilled eyed supervision and give necessary advice. These coordination committees are constituted from teacher and non-teaching member of the college. Responsibilities of the department are distributed among the faculty members so that endeavors of collectives are sustained and institution gets benefited for accomplish the desired results. To achieve desired results, respective head of the department organizes departmental meeting and informed the decision and Responsibilities to the academic vice Principal of the College. Then he accordingly monitors and supervises the duties and responsibility.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Study leave for Ph.D,works and duty leave for participating in seminars, workshop, FDP, RC, OP etc for teachers . Internal seminars are organized by all the departments with papers presentation of all UG students for their internal assessment
Admission of Students	Admission is given On the basis of merit and govt. reservation norms.
Examination and Evaluation	Internal Assessment, class tests, periodical tests, seminars projects

	home assignments etc
Teaching and Learning	Academic calendar, teacher`s hand book and Diary and a measured class routine is provided for smooth functioning of classroom teaching.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Whole admission process, registration process, Identity cards etc
Examination	Form fill-up of examination and related works
Administration	partial
Finance and Accounts	Salary and every type of transaction

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
WORKSHOP	6	Nill	Nill	04
RC/OP	3	Nill	Nill	21
FDP	5	03/12/2019	04/12/2019	02
FDP	1	12/05/2020	18/05/2020	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
46	41	22	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audits are done yearly. External financial audit is done periodically

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	GB
Administrative	No	Null	Yes	GB

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teachers united meet the need of college during the needful time of the college. Programme like swacch Bharat,World Environment day, College foundation day etc. are celebrated united with every kind of support with the surveillance of parents and teacher College Central Library is accessible for public on every Saturday

6.5.3 – Development programmes for support staff (at least three)

Teaching stuffs are encouraged to take training on ICT and E- modules etc. Teaching stuffs are encouraged to refresh their existing knowledge attending the various courses offered by different HRDCs. Non teaching stuffs are encouraged to use the digital mode of operations relating to office and administrative works.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiatives are taken for improvement of overall result of the students. Initiatives are taken for introduce vocational courses. Initiatives are taken for opening distance learning courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability/Alternate Energy efforts- 1. Maximum use of day light. 2. Minimum consumption of electricity by using LED bulbs, use of fan, AC etc after month of May up to November. 3. Solar lamps are used for night service at outside the building.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	3
Scribes for examination	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observed World Aids Day	01/12/2020	01/12/2020	84
Observed world Students Day	17/11/2019	18/11/2019	211
Observed World Mother Tounge Day	21/02/2020	21/02/2020	246
Observed World Women`s Day	08/03/2020	09/03/2020	24
Observed World Environment Day	05/06/2020	05/06/2020	12
Observed International Yoga Day	21/06/2020	21/06/2020	13
Observed World Anti- Tobacco Day	31/05/2020	31/05/2020	22
Observed World Science Day	10/11/2019	11/11/2019	96
Observed International Literacy Day	08/09/2019	08/09/2019	103

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Restriction of polyethenes No horn Zone No ragging Campus and anti hazard campus Plantations in all major events for green campus Promote Recycling of waste product such as paper, electronic etc. Proper Garbage system Rain water harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

All staff of institution have given one day salary to Chief Minister`s relief fund and Maximum of male staff served as covid warrior. Female staff takes part in covid relief distribution on behalf of the institution. On line classes, seminars, workshops are conducted aiming that losses due to absence of direct and classroom teaching may recover.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://marianicollege.org.in/images/IOAC/Best_Practice/best_practice19-20.docx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the Institution is to create scope of higher education to the pupils of the Mariani locality and according to this in each subject, number of student intake capacity is increased like every year. Accordingly College have to organize its infrastructure facilities, increase seating arrangements, increase library facilities and have to employ part time tutor in all the streams College has started CBCS mode of UG courses under Dibrugarh University in both Major and Non-Major course structure to meet the need of the time in

the field of education. IQAC is planning for maximum use of its campus area.

Provide the weblink of the institution

https://marianicollege.org.in/images/IQAC/Institutional_Distinctiveness/distinct19-20.docx

8.Future Plans of Actions for Next Academic Year

Due to Covid-19 pandemic the irregularity occurred in the Academic and co-curricular in the current session will try to minimize through extra classes and resembling the events. A large number of students remain absent in the on-line classes due to not having online operational instruments available to them so in next time classes will be held both in on and off line mode and thus students having online facility with them are only eligible for the online mode of classes and other will attend offline mode in the classroom with proper precautions and maintaining the required physical distance among them. All the co-curricular activities which can be performed in on-line mode like arts and cultural activities like song, recitation, art , debate, ext-ample speech Quiz etc indoor sports like chess, carom, etc will be organized in on-line mode if the situation prevails. All the national and international days will be observed in on-line mode using Zoom or google meet like virtual platform.