



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	
Name of the head of the Institution	DR. HAREN SAIKIA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03771242118
Mobile no.	9435051117
Registered Email	marianicollege@yahoo.co.in
Alternate Email	marianicollege@gmail.com
Address	PO MARIANI, DIST JORHAT ASSAM-785634
City/Town	MARIANI
State/UT	Assam
Pincode	785634
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. BHUPENDRA NATH GOSWAMI
Phone no/Alternate Phone no.	03771242118
Mobile no.	9854192078
Registered Email	goswami.bhupendra@gmail.com
Alternate Email	marianicollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://marianicollege.org.in/webportal/IQAC
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://marianicollege.org.in/webportal/IQAC

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	63.15	2004	04-Nov-2004	03-Nov-2009
2	B+	2.53	2017	09-Jun-2017	08-Jun-2022

6. Date of Establishment of IQAC	01-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View Uploaded File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Arrange for Accreditation of second cycle. 2. Encourage the continuation of best Practice. 3. Initiative taken for purchasing of New books (Reference, Journal etc) for college Library. 4. Arrange a training programme of Computer education for teachers community. 5. Arranged a Skill development programme for students community (beautician, baking, incense stick etc)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Prepared SSR for next cycle	completed and submitted to NAAC
Arranged for second cycle of NAAC team Visit	NAAC team visited

Arranged a training programme of Computer education for teacher's community.	A large numbers of teaching faculty were benefited from training programme
Arranged a Skill development programme for students community	A good numbers of students were participated in programme.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	24-Apr-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	06-May-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is sincerely dedicated towards ensuring quality education to its students so that they are prepared to find new horizons of opportunities and ready to face new challenges and competitions of the present world to act as competent and better citizens of this country. Simultaneously the college has attempted to up hold its social responsibility by extending its all needful endeavour to various sections of the society of its concern and contact.

Objectives: 1) To ensure education enriched with moral and social values. 2) Providing rational and quality education to its students. 3) To elevate the process of teaching- learning into a new and interesting kind of task to generate and explore experience 4) Taking necessary and timely steps for personality and quality development of students. 5) To encourage the teacher and students for community and social welfare services. 6) Building a congenial academic atmosphere with genuine contemplation to encourage the teachers and students for beneficial research oriented activities. 7) To generate a conducive and mutual relationship among all the stakeholders of the college and the society at large based on loyalty, dedication and trust to make a better and sustainable partnership. Every year the college announces its vision and mission through the college website and also through the medium of the college prospectus that is published every year. As such, a guardian meeting is

organized every year at the beginning of the session to diffuse its mission and vision. In this way, the college readily communicates its mission and vision to the stakeholders. The college prospectus makes a profound declaration of the working hours, available facilities, admission procedure, fee structure, courses offered, academic calendar etc. At the beginning of each new academic session, the college organizes an orientation program to familiarize the students and the parents about the course structure and the semester system. Moreover, every department calls out guardians' meetings to make them aware about their children's progression, code of conduct, academic performance etc. The various academic and such other related activities of the college are communicated to the university by means of annual reports. The college makes sincere efforts to ensure the participation of its faculty members in seminars, conferences, workshops etc. so that they are periodically updated about the latest trends in their own disciplines and related areas. They are also encouraged to take part in Orientation and Refresher Courses in order to keep them constantly updated about the latest developments in the teaching-learning processes. In addition, the college ensures the participation of students and teachers in various social extension services. The students, particularly, are engaged in the programmes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	nil	Nil

No file uploaded.

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

students feedback on curricular and teaching learnings processes are distributes by the each and every department of the college and its received through offline mode every year by IQAC and feedback are analyzed and appropriate steps are adopt for better teaching learning processed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Integrated (UG)	B.A./B.Sc./B.Com	550	600	512

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	512	0	45	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
45	45	1	2	1	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is located in semi-rural area, surrounded by tea gardens and backward rural areas. Majority of the

students belong to the tea gardens and villages. Hence proper mentoring of the students is very important. The Administration, together with IQAC has taken up the initiative of implementing the process of mentoring of students. Firstly, the students are divided on the basis of streams of studies. After that, they are categorized on the basis of their subjects. The Head of the Departments of the institution are then allotted the responsibility of assigning mentors by classifying the students into various groups. Before forming the groups, the teachers of the respective departments conduct certain evaluations related to subjects, communicate personally with the students, go through their previous performances and then finally hold group discussions and meetings among the students and teachers. There are various steps involved in mentoring the students of the institution. • The Mentors have to maintain and update the basic particulars and performance of the students like class tests, weekly attendance, seminars, home assignments, etc. Moreover, their attitudes and behavior in the campus or any drastic change in the students' behavior have also to be recorded by the mentor. • After the required information about the students is collected, the Mentors have to provide guidance and counseling, as and when necessary. For example, if a student is a slow learner, it is the responsibility of the Mentor to find out the causes of his slow learning and if possible, innovate new methods and techniques to teach him/her instead of neglecting that particular student. Similarly, an advance learner has to be shown ways by which he can choose his paths of life wisely. • If the need arises, the Mentors have to meet the students individually or in small groups. The Mentors should communicate with the students in such a way that they feel free to discuss any problem they are facing. • If there arise certain cases where it is not possible for the institution to solve the problem alone, the Mentor can suggest special meetings of the parent with the Principal or the Head of the Department and the Mentor himself/herself. • If a student is struggling or found to be weak in a particular subject, it is the duty of the mentor to provide proper guidance or suggest the concerned teacher regarding the difficulty faced by that particular student. • It is highly expected of the Mentor to render equal treatment or behavior to students of varied caste, academic and financial backgrounds.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1118	45	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	45	2	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Integrated (UG)	B.A./B.Sc./B. Com	6th Semester	Nil	10/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the beginning of the classes, students are intimidated about the pattern of internal evaluation of the institution by their respective departments. Attendance of the student is very important for the assessment of the students. More than 85 per cent attendance of the student is necessary for the students to come in the process of internal evaluation, except in certain special case or unavoidable circumstances. Regular class tests, unit tests and surprise tests are conducted to evaluate the progress of learning and understanding level of the students. Group discussions, seminars, quizzes, etc. are also conducted on a regular basis. Field visits are arranged by some departments. Class work and Home Assignments are given to students from time to time. The Departments with practical works allot internal assessment marks to the students on the basis of laboratory works or projects on visits. Moreover, lectures by invited guest speakers from various fields, essay competitions on relevant topics, art competition, extempore speech, cultural programmes, etc. are organized for the students at the institutional level. Participation of the students in these co-curricular events is highly encouraged by the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution prepares an Academic Calendar as per the scheduled prescribed by the affiliating university, i.e., Dibrugarh University, for implementation of Curriculum and participation in Extracurricular and Co-curricular Activities by the students. As per the University rules and regulation, academic activity will run in the institution throughout the year. At the beginning of session, the institution prepares the academic calendar to organize the co-curricular and extracurricular activities in the institution. In the academic calendar, the institute provides the total working days, holidays and restricted holidays, etc. as per the University Academic calendar or holiday list. Admission process, semester wise teaching plans, tentative University Examination days, tentative practical examination days, allocation of Internal Assessment work such as Seminar activity, Project Assignment, Home Assignments, Class tests, Practical assignment, Submission of Internal Assessment work, sessional Examinations, etc. are also included in the academic calendar. Guest Lectures, celebration of days of state or national importance, celebration of various Birth and Death Anniversary of important personalities of state and the country, Foundation Day of the college, celebration of weeks like wild life, road safety, etc., educational tour, awareness programmes, College Week, etc. are planned well in advance in the academic calendar.. As per academic calendar, the institution is also involved in the extra- curricular activities like participation in Youth Festival, participation in inter-collegiate sport competitions, cultural festivals, literary competitions, etc., organized by the affiliating university. Besides this, the institute also arranges certain cultural and literary activities among the students of the colleges under the affiliating university. The institute tries its level best to conduct all the academic and co-curricular activities of the institution as per the guidelines of the affiliated university, however, during certain unavoidable circumstances, some events may get delayed or cancelled.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.marianicollege.org.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
B.A/B.Sc./ B.Com	Integrated (UG)	Major/Non- Major	146	67	46%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.marianicollege.org.in/webportal/IQAC>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NIL	0	Nil
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
not applicable	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Zoology	1	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Numerical Study of Steady MHD Plane Poiseuille Flow and Heat Transfer in an Inclined Channel	Dr. Muhim Chutia	International Journal of Advanced Research in Science, Engineering and Technology	2016	Nil	Mariani College	1
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
In silico mining and characterization of simple sequence repeats (SSRs) from Euphorbia esula expressed sequence tags (ESTs): A potential crop for biofuel	Dr. Surojit Sen	PLANT OMICS	2017	19	Nil	Centre for Biotechnology and Bioinformatics, Dibrugarh University, Assam, India
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	3	4	0
Presented papers	0	9	0	0
Resource persons	Nil	Nil	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation Programme at the campuses of Garhmur L P School Bankhigopal L P School, Kalyanpur, Mariani	NSS, Mariani College	3	50
Campus cleaning: Commerce Science under Swacchh Bharat Mission	NSS, Mariani College	4	38
Swacchh Bharat Mission	NSS, Mariani College	1	44
Flood relief at Maloukhat Muktiyar Chuk, Jorhat	NSS with Women Cell, Mariani College	5	Nil
Tree Plantation: On occasion of NSS Day	NSS, Mariani College	3	53
Community Awareness Programme	Department of Disaster Management, Jorhat District, Govt. of Assam	1	17
Orientation programme for NSS Students of Mariani College	Dr. Sugandhi Das, Coordinator of NSS	1	51
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Nil	Nil	No	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
	Nil	Nil	Nil	Nil
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2140000	200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing

Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13143	3838033	1086	137000	14229	3975033
Reference Books	1499	900636	771	93000	2270	993636
Journals	22	15693	5	20000	27	35693
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	27	10	5	2	0	5	10	2	0
Added	0	0	0	0	0	0	0	0	0
Total	27	10	5	2	0	5	10	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	500000	Nil	Nil

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance and utilization of laboratory infrastructure and facilities: Every department of Mariani College maintains a stock register of the goods utilized and purchased. The maintenance of laboratory equipment's and chemicals are executed by the HOD's of the concerned departments. The purchase of laboratory equipments and other chemicals, specimen etc. is done by the Purchase Committee of the college as per requirement demanded by the concerned departments. Major constructions are supervised by the Construction Committee of the college while minor repair works are done under supervision of the Principal. **Maintenance and utilization of Library:** Every year the central library of the college collects the list of required books from Departments through the HOD of the concerned department. There is a Library Committee which is responsible for making necessary purchases of text books and reference books as per recommendations received from the teaching departments of the college. The committee shall periodically take stock of the functioning of the library. Students are motivated in the beginning of the session to register them for using INFLIBNET. There is a question paper bank also in the college. To ensure the return of books from the students' end, it is made compulsory for the students to collect 'Library clearance certificate' before semester examinations. The library is opened for outsiders also on ever Saturday from 12pm onwards up to 5pm. **Maintenance and utilization of sports facilities:** The College has sports facilities like Badminton court/ Volleyball court /Gym etc. The play ground of the college is used for multipurpose sports activities like football, cricket, handball and general sports. There is a Sports Facility Committee for making necessary purchases as per recommendations received from the games and sports sections of the college and other empowered personnel. The committee is responsible for maintenance and up gradation of sports infrastructure and facilities of the college. **Maintenance and utilization of IT facilities:** Almost all departments have computation facilities for their students and the HODs of the concerned departments look after their systems. There is an IT Facilities Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The committee takes stock of the IT infrastructure of the college and is responsible for timely up gradation of the IT resources as and when necessary. **Student support and welfare:** There are various sub-committees to look into matters of support services for the students as well as their welfare. There are sub-committees for canteen, hostel management, health care, stress management, student's grievances cell, disciplinary committee etc, which works for the welfare of students when needed. The health Care Unit in College Campus provides necessary first aid treatment to the Students during college hours. Stress management committee conducts counselling sessions for the needy

students as well as conducts yoga sessions specially conducted for the stress management of the students. Academic support: The College has an elaborate academic support mechanism under which different types of activities such as seminar, workshop, and popular talks are organised. The students are provided with reading materials and reference materials downloaded from reputed academic sources. They are also encouraged to search for materials on their own.

Further, to make the process of teaching and learning effective and interesting, teachers take classes in the ICT based classrooms using ppts. Moreover, relevant audio visual clips are also shown to them to have a better understanding of some topics. The mechanism is also involved in employment generated activities such as carrier counselling, organising self-employment programme etc.

<https://morianicollege.org.in/index.php/igac/maintanance-policy>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	nil	Nill	Nill
b) International	nil	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
nil	Nill	Nill	Nill
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	nil	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	00	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	0	nil	nil	no	nil
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
7	institutional	108
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students union is the representative body of the student's community. The union of the Mariani College consists of the followings: President, Vice President, General Secretary, Assistant General Secretary, Girls common room Secretary, Boys common room Secretary, Social service Secretary, Debating Secretary, Cultural Secretary, Major game Secretary and Magazine Secretary. The major activities of the Student Union is to provide programs, activities and services which serve the co-curricular, cultural, social and educational interest of the students of the College. Student representation is made compulsory in IQAC, Election Committee Grievance Redressal Committee, Anti Ragging Committee, Disciplinary Committee and in Hostel Mess Committee. Student representative helps in the development of quality culture of the College. Students representative of the Anti-Ragging Committee play key role in creating awareness among students through their activity. Grievances of students related

to the academics examinations, issues of documents identity cards and library cards etc. are conveyed by representative of students to the authority and necessary action is taken. The Student Union play key roles in conducting events like Fresher's Social, annual sports, in organizing seminars, Saraswati Puja, tithi of Srimanta Sankaradev, Bishnu Rabha Divas, in maintaining the overall discipline in the campus etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

160

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

i) Major administrative decisions are taken by the governing body (College Management Committee) with constitution of the faculty members of the entire department. In this regards, the Principal of the College, as a secretary of the management committee convey staff meeting to formulate administrative policy on the basis of the decision taken out majorities support. ii) Responsibilities of the department are distributed among the faculty members so that endeavours of collectiveness are sustained and institution gets benefited for accomplish the desired results. To achieve desired results, respective head of the department called on departmental meeting and informed the decision and responsibilities to the academic vice Principal of the College. Then he accordingly monitors and supervises the duties and responsibility.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of student in various department are wide and IQAC ensure the scope of higher education to the neighboring students of the college by establishing admission committee with various HODs along with Principal and vice-principal.
Library, ICT and Physical Infrastructure / Instrumentation	IQAC promote the Library access to students as well as teachers, Reference Library and book bank also enhance for

	qualitative teaching learning.
Teaching and Learning	IQAC always gives needful effort to improve as well as effective teaching for larger interest of students. It emphasis the student centric policies to solving their problems and enhance the extra care for extra ordinary students as well as remedial practices for comparatively weaker students. Use of ICT mode along with conventional mode such as lectures, seminars, projects, symposium survey, field study etc. are encouraged.
Research and Development	The teachers of the institution are encouraged to present their research work in the Regional, National and International seminars, workshops and conferences. As the institution has no provision to excess the expenditure to the faculty. So expenditures to attend such activities are borne by the faculty members. The faculty of the institution participate in faculty improvement programme to equip with the present circumstances of academic excellence. Faculties are also encouraged to submit project proposal to the various national funding agencies like UGC, ICSSR, CSIR etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	nil

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	no	no	no	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	nil	nil	Nil	Nil	Nil	Nil

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC/OP/FDP ETC.	Nil	Nil	Nil	Nil

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
45	45	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NO

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nil

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	PRESIDENT of G.B.
Administrative	No	Nil	Yes	PRESIDENT of G.B.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents and Teachers part kinds to the college for Golden Jubilee calibration of the college Parents Teachers unitedly meet the need of college during the program like swach Bharat Library is accessible for public on every Saturday with the surveillance of parents and teachers.
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6.5.3 – Development programmes for support staff (at least three)

IQAC promote and encourage computer literacy among the staff. Teaching staff are encourage to take training on ICT and E- modules. IQAC promote electronic access of admission to the college

6.5.4 – Post Accreditation initiative(s) (mention at least three)

SSR submitted for second cycle accreditation ICT and Digital classroom is made ready for use. Date for NAAC pear team visit is finalize

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	PREPARE FOR NAAC PEAR TEAM VISIT	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Popular talk on gender creation (Linga Nirman)	08/03/2017	08/03/2017	20	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental Consciousness and Sustainability/Alternate Energy efforts- 1. Maximum use of day light. 2. Minimum consumption of electricity by using LED bulbs, use of fan, AC etc after month of May up to November. 3. Solar lamps used for night service at outside the building.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0

Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	Nill	25/07/2016	1	Flood relief programme	Flood relief to needy people Nimati	15
2017	1	1	15/11/2017	2	Gaonloi bola (let us go to village)	Education and health awareness for village	27
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Women's day celebrated	08/03/2017	08/03/2017	240
World Environment Day celebrated	05/06/2017	05/06/2017	230
Teachers' day celebrated	05/09/2016	05/09/2016	1200
International Yoga Day celebrated	21/06/2017	21/06/2017	250
World Aids Day celebrated	01/12/2016	01/12/2016	300
National Science day celebrated	28/02/2017	28/02/2017	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. No horn zone

2. Minimum use of plastic

3. Minimum use diesel/petrol/kerosene inside the campus for cooking or generator

4. No smoke zone

5. Plantation and gardening

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Promotion of Art and literature :- Students are encouraged to raise their skill in creative writing through many literary activities. College has a literary forum among the teachers which organizes many events related to art and literature throughout the session such as art, recitation, reading prose , song, self- composed literature and easey composition. Every department has its own wall magazine where a lot of students of respective departments express their views and literary works. College Magazine also publishes seriously with the combined efforts of teachers and students. From Literary Forum a book published with the literary works of Teachers. 2) Promotion of hygiene and cleanliness:- Students are encouraged to make habits of hygiene and cleanliness through scout, NCC NSS Womens Study Cell and swachh Bharat Mission maintaining regular activities of campus classroom cleaning etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Health and Education should go ahead with hand in hands . It is the motto of the institution. For this college prepare a measured educational plan which is included in the academic calendar. It is framed aiming qualitative and effective education, along with the physical exercise, yoga , games and sports, These are promoted for students better mental health, Literary activities along with library works are encouraged. Thus institution`s distinct vison of imparting quality education to its learners are tried to achieve,

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. Construction of drinking water plan in Old and New Campuses. 2. Construction of two stairs building in New Campus (Arts) for purpose of child care center, women cell and gymnasium. 3. Establishment of Computer Laboratory in Commerce Stream. 4. Four numbers of digital class rooms in Arts, Science and Commerce. 5. Purchase of Books for library.