AAA Report of the Committee

-Mariani College, Jorhat Assam, India

College Profile: MARIANI COLLEGE, MARIANI

1.	Name of the College, Website, email and Ph. No.	Mariani College,
2.	Year of Establishment	1st July 1966
3.	Affiliating University	Dibrugarh University
4.	Last NAAC Grade with Cycle, Accredited Year & CGPA	B+
5.	UGC Recognition (2F & 12 B) with dates	July,1981
6	Courses/Program offered	B.A, B.Com, B.Sc total no of courses/subjects= 407
7	Online Admission Status	Yes(College Website Admission Portal)
8	Number of students during the year	2016-17 =1134 2017-18= 1177 2018-19= 1185 2019-20= 1080 2020-21= 1188 2021-22= 1004
9	Number of Full Time Teachers	2021-22 = 47
10	Whether institutional data submitted to AISHE	Yes, AISHE Code= C-8501

1. Curricular Aspects:

	Item	Remarks by Assessors
1	Implementation of Annual Institutional Plan/College Calendar	The institution ensures effective curriculum delivery through a well planned and documented process with Dibrugarh University academic calendar.
2	Whether the above plan circulated among students	Yes, the academic calendar circulates through college website and notice board.
3	College Activity Register session wise (e.g. 2019-20-21-22)	1. Syllabus wise course completed 2. 1st & 2nd Sessional Exam 3. Seminar among the students 4. Group Discussion of students 5.Field Study report collection as per the subject requirement 6. Remedial Classes for slow learners.
4	Add-on Courses (Department wise) completed during last academic year	16 departments has already taken 16 Nos of Add-on Course approved by Dibrugarh University
5	Feed-back from students/parents/alumni on curricular aspects/analysis	From Students
6	New UG & PG Courses introduced	Nil

	year wise	
7	Maintenance of Student Attendance Registers	Yes, Daily Basis As per the Class.
8	Teachers participated in following activities related to curriculum development, Academic Council/BoS/ Court/Design and Development of Curriculum etc..	Curriculum Development

2. Teaching, Learning and Evaluations

Item		Remark(s) by assessor
1	Are students' enrolment and profiles computerized and well documented?	Yes
2	Number of International students & students from other states (If any)	Nil
3	Maintenance of Teaching Diaries & Lesson plan/Teaching Plans in prescribed format, course progress record/course completed records	Yes, it is Maintained by HODs and Principal
4	Tutorials- Assignments, students' seminar, students' project s etc.	Yes, All the subjects has Assignment, Seminar, Group Discussion and projects.
5	Conduct of Internal Exams - semesters, evaluation etc.	Yes
6	Subject wise result analysis (percentage)	Yes,
7	Remedial/doubt clearing classes	Yes
8	Updating teachers Profiles	Yes
9	Students full time teachers ratio	1:25
10	Number of teachers with PhD and M Phil	Phd= 14 M.phil= 08
11	Pass % of students in the last year final exam	B.A = 54.84% B.Sc = 60.61% B.Com = 81.82

3. Research, Innovation and Extension:

Item		Remark(s) by assessors
1	Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the session (INR in Lakhs)	Nil
2	Research Papers Published during last academic year (International=? National-? State=?	International=06 National =29 Book chapter= 13

	Book/text books published	
3	Papers presented during last academic year (International/National Seminars)	National= 27
4	Seminars/Workshop/Training Programme conducted during each academic year (International/National)	International =01 National =02
5	Records of linkages/MoUs during each academic year	Yes
6	Record of subject/Department related extension activities, year wise	Yes
7	Awards and recognitions received for extension activities from government / government recognized bodies during the last five years	yes
8	NSS activity/NCC Activity	Yes
9	College has IIC	A/F
10	Women's Cell activity	Yes

4. Infrastructure & Learning Resources

Item		Remark(s) by Assessor
1	College Library/Circulation of Library Books among students. Status of library automation(E-lessons & e-resources/e-journals)	Semi-Automation.
2	Availability of previous years question papers in Lib	Yes
3	Keeping daily Record of Library's visitors (students/teachers)	Yes ,Through register book
4	Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc	Class room = 44 nos Seminar halls = 03 nos ICT Class room = 03
6	Availability of WI-FI & Internet within the campus. Bandwidth of internet connection in the Institution	Yes
7	Students' Canteen/recreational/sports amenities	Yes
8	Computer/Language labs (No. of labs & working systems)	Computer Labs = 01
9	Special facilities for Persons with Disability (PwD)	Yes, Ramp, Wheel chair.
10	Girls Common room facilities	Yes = 01
11	Hostels	Yes = 01 Girls Hostel
12	Sport facilities etc./Gym etc	Yes

5. Students Support and Progression

Item		Remarks by Assessors
1	Role of Students' Union/Sports events conducted during the session	Yes, (College week, youth festival, Cricket tournament, volleyball)
2	Students engagements and significant achievements in games & Sports	Yes
3	Capacity building and skills enhancement initiatives taken by the College	Yes
4	Career guidance Cell activities	Yes
5	Record of contributions by Alumni Association	Yes
6	College has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases record/Grievance Redressal Cell	Yes
7	Record of Anti-ragging cell	Yes
8	Drinking water facility	Yes
9	Healthcare facility	Yes
10	Records of students progressing to higher education	Yes
11	Records of Students benefited by scholarships and freeships provided by the Government	Yes

6. Governance, Leadership and Management:

Item		Remarks by Assessors
1	To realise the Institutional vision and Mission by the administration	Yes
2	Distribution of works among the academic/administrative staffs	Yes
3	Faculty Development Program initiatives	Yes
4	Staff Welfare Initiatives	Yes
5	Financial management and Audit of finances	Yes
6	Resource Mobilization	Yes
7	Quality assurance initiatives of the College/Functioning of IQAC/Committees in (Minutes of the meetings)/participation in NIRF etc.	Yes

8	Implementation of e-governance in areas of operation	Yes (admission, Salary)
9	Professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years	Yes
10	Number of Teachers undergoing FDP (Online/offline)	Yes, 16 nos
11	IQAC	Yes

7. Institutional Values and Best Practices:

	Item	Remarks by Assessors
1	Measures taken for gender equity in the college	Yes
2	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	Yes
3	Best/innovative practices undertaken by the institution	Yes, Green initiatives and environmental friendly campus, energy Savings and commitments to tea garden students
4	Management of the following types of degradable and non-degradable waste : Solid waste management Liquid waste management Biomedical waste management E-waste management	Yes
5	Water conservation facilities available in the Institution	Yes
6	Green campus initiatives Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives: • Green audit • Energy audit • Environment audit	yes
7	The Institution has a prescribed code of conduct for students, teachers, administrators and other staffs	Yes
8	Institutional Distinctiveness	Yes

1.	**Dr. Jayanta Gogoi** Principal, SDSG College, Bokakhat **Member, Academic & Administrative Audit Committee**
2	**Prof. Jogen Ch Kalita** Dean of Faculty of Science and Head of the Dept of Zoology, Gauhati University & Member of NAAC Monitoring Committee, Govt. of Assam **Member,** **Academic & Administrative Audit Committee**

Recommendations: (by the committee members)

1. To prepare an Institutional Development Plan in the light of NEP 2020.
2. To do more Community services and academic adoption of nearby villages, at least one village by each academic dept.
3. To Introduce Add-on Course/certificate course/VAC etc., at least one course by each academic Dept.
4. Working agenda for Women empowerment and adoption of 10 schools in the neighbourhood
5. To develop mechanism of assessment of Course Outcome & Learning out of students
6. To introduce horticulture farm and courses for students.
7. Renovation of the college Canteen
8. Refurbishment of Girls' and Boys' Common Room.
9. Ramp and welfare measures for the PWD students.
10. To establish Strong Room for exam/evaluation purpose.
11. To develop mechanism for year-round extension activities and involvement of large number of students
12. To register co-operative societies and grants to support the students for academic purposes.
13. Making Medical Insurance of the students.
14. To install Rain water harvesters and use for maintaining gardens etc.
15. To beautify the playground and surroundings of the college with help of gardening.
16. To register Alumni Association of the college and engage maximum Alumni in teaching learning and extension activities.
17. Signing of MoUs with Universities, institutions, NGOs & industries as many as possible.
18. To conduct online coaching for APSC, SSC, BANK/Rly jobs etc..
19. Holding National and International Seminars/Workshops etc by each dept. at least one by each dept.
20. The Library should be developed/automated
21. The campus maintenance must be monitored regularly by the College authorities
22. Workshops on SSS, ABC and OBE must be organised at the earliest.
23. Car parking and Cycle parking must be organised in designated areas.

24. Green Audit, Material Audit, Water audit, Energy Audit and Engineering Audit must be done with recognised experts.

25. Faculty members must publish their research work regularly yearly, at least two papers annually by each faculty member.

26. Students mentoring must be a regular activity in the college.

27. Students-Teachers-parents meeting should be initiated

28. Students placement and progression must by monitored by all Heads of academic depts.

(Dr. Jogen C. Kalita).
Professor & Head

The report prepared is the result of the inspection/examination of the facts and documents as regards the academics and administrative governance of the college. The Committee examined and cross-verified the records and facts that were prepared by the college in adherence to the terms of reference given by the Academic and Administrative Audit Committee. After checks and verifications, the committee recorded/ endorsed few observations, recommendations and suggestions, which are given in the tabular form as follows.

It is to be noted that records presented by the college authorities bear testimony of the facts. The committee testified the records presented by the college.

(Dr. Jogen C. Kalita).
Professor & Head

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