

MARIANI COLLEGE: : MARIANI



Annual Quality Assurance Report (AQAR) 2015-16

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part – A

AQAR for the year (*for example 2013-14*)

2015-2016

1. Details of the Institution

1.1 Name of the Institution

MARIANI COLLEGE

1.2 Address Line 1

P.O. MARIANI

Address Line 2

PIN- 785634, JORHAT.

City/Town

JORHAT

State

ASSAM

Pin Code

785634

Institution e-mail address

marianicollege@yahoo.co.in/
marianicollege@gmail.com

Contact Nos.

03771-242118 (0), 03771-
244525(Fax), 09435051117

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C ⁺	63.15	2004	5Years.
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2014-15 submitted to NAAC on 29/07/2015 (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

36

2.2 No. of Administrative/Technical staff

04

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
Community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

47

2.10 No. of IQAC meetings held

: Three meetings held in the period 2015-16

2.11 No. of meetings with various stakeholders:

2

No.

3

Faculty

Non-Teaching Staff

1

Students

1

Alumni

Others

1

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

3, 00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. A half yearly research Journal 'Geo Vision' on Social Science and humanities has been regularly published.
2. The IQAC provides its consistent support and co-operation to the college authority for all kinds of up gradation of the college.
3. Preparation of Self Study Report has been completed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none">1. Faculty improvement plan is emphasised in consultation with the authority.2. Additional classes for students.3. Proposed to open short term certificate courses in a few applied fields.	<ol style="list-style-type: none">1. Research, consultancy and extension activities have become intense.2. Three faculty members have completed Ph.D and another three have joined in Ph.D Programme3. It will enhance the scope of employment opportunity for the students.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|---|
| <ol style="list-style-type: none"> 1. Necessary advice and suggestions for rectification are the preliminary action taken by the management. 2. Thorough discussion with management undertaken to speed up the action plan of IQAC and follow up actions are assessed under the vigilance of management. 3. Required infrastructure for Science Stream has been developed. 4. Takes necessary action for enhancement of co-curricular and extracurricular activities. |
|---|

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D				
PG				
UG	3 Nos.	Nil	Proposed Two Programmes	3 Nos.
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3 Nos.	---	2 Nos.	3 Nos.

Interdisciplinary	Environmental Studies	--	---	--
Innovative	---	----	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3 (Three) in B.A.; B.Sc. and B.Com.
Trimester	---
Annual	-----

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No revision is made in the syllabi prescribed by the University. Updates are given in form of field work, excursion & symposium.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Proposal placed to open departments on Sociology, BSW and a few centres for short term certificate courses.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
62	28	38	--	04

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	01	--		--	--	--	---	--	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

--
16
16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	03	02
Presented	04	03	01
Resource Persons	01	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Remedial classes are provided as per need base; Teachers are given directives to rectify mistakes and necessary advices are also given to justify weaknesses on the basis of analysis made on students feedbacks.

2.7 Total No. of actual teaching days during this academic year

238

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University guideline

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01
03
--

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	100	--	24	-	35	59
B.Sc.	22	02	--	--	-	9.0
B.Com.	33	--	09	13	-	68

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	01
HRD programmes	02
Orientation programmes	03
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	01	Nil	05
Technical Staff	04	--	--	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Geo vision, a half yearly research Journal is published by IQAC.
2. Teachers are encouraged and provide all kinds of necessary support in their activities.
3. Research Cell of the college organised Seminars and also a workshop on research methodology.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	--	02
Outlay in Rs. Lakhs	340,000/-	2,50,000/-	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	01	--
Non-Peer Review Journals	24	10	5
e-Journals	03	--	2
Conference proceedings			7

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	01	UGC	1,50,000/-	1,09,000/-
Interdisciplinary Projects	01	UGC	1,50,000/-	1,50,000/-
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)				
Total	03	UGC	3,00,000/-	2,59,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
3.11 No. of conferences organized by the Institution					
Number	-	-	-	-	4
Sponsoring agencies	-	-	-	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
03	--	--	--	03	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D awarded by faculty from the Institution

3.20 No. of Research Scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="25"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="15"/>
National level	<input type="text" value="07"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS: Nil

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="15"/>
National level	<input type="text" value="07"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value=""/>	College forum	<input type="text" value="07"/>
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="02"/>
		Any other	<input type="text" value="04"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Seven faculty members participated as chief guests in meetings organised on the occasion of various International Day observations.
2. NSS wing conducted a massive tree plantation camp at village Kalyanpur.
3. World Environment day, International Women's Day, Bishnu Rabha Divas etc. have been observed in the college in collaboration with local organisations.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.50 hectare	Nil	--	3.50 hectare
Class rooms	34	02	UGC	36
Laboratories	06	--	--	06
Seminar Halls	02	01	UGC	03
No. of important equipments purchased (1-0 lakh) during the current year.	56	15	College UGC	71
Value of the equipment purchased during the year (Rs. in Lakhs)	3,00,000/-	--	--	3,00,000/-
Others	---	--	--	--

4.2 Computerization of administration and library

Both administration and library are computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12,708	36,98,500/-	435	1,39,533	13,143	38,38,033/-
Reference Books	1490/-	8,96,047/-	09	4,589/-	1499/-	9,00,636/-
e-Books						
Journals	21	15,520/-	01	173.80	22	15,693/-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	02	10	02	02	06	16	05
Added	04	01	01	--	--	01	--	--
Total	49	03	11	02	02	07	16	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

up gradation (Networking, e-Governance etc.)

All the departments and library have internet facility.

4.6 Amount spent on maintenance in lakhs:

i) ICT	2.4
ii) Campus Infrastructure and facilities	20
iii) Equipments	5
iv) Others	12
Total:	39.40 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC scans the process of grievance redressal, student feedback, general meeting of teacher-students with provision of direct interaction & meeting with students on updates about academic curricula

5.2 Efforts made by the institution for tracking the progression

1. IQAC Organises General Meeting of the students once in a year in co-operation of Students' Union to make them aware about their rights and duties.
2. Provisions of Students' Grievance Redressal Cell, Internet access, computer facility and yearly student feedback system are made available to enhance the support base.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
808	--	--	---

(b) No. of students outside the state

38

(c) No. of international students

Nil

No	%
402	49.75

Men

No	%
406	50.25

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
309	42	45	302		698	404	30	47	325	2	808

Demand ratio 1:0.8

Dropout % 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Free Training Programme for ST/SC/OBC/MOBC/MINORITY students to develop their skills to help them to appear in competitive examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="02"/>	SET/SLET	<input type="text" value="04"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="05"/>	UPSC	<input type="text" value="02"/>	Others	<input type="text" value="14"/>

5.6 Details of student counselling and career guidance

In campus counselling is organized every year.

No. of students benefitted

5.7 Details of campus placement: Campus placement provision is not feasible yet.

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

1. Women's Cell of the college has been working relentlessly in the area of gender sensitisation in the college as well as outside the college.
2. The female members of the Students Union and female members of NCC and NSS organise events from time to time to sensitize the students about its importance.

5.9 Students' Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	08	16,320/-
Financial support from government	125	2,13,925/-
Financial support from other sources	N/A	N/A
Number of students who received International/ National recognitions	N/A	N/A

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 1. Library Reading room renovated to meet the demand of growing number of students.
2. Laboratories for Science Stream's students are upgraded.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To groom up the institution as a centre of excellence in under –graduate education keeping in mind the locality's need and aspiration.

Mission: To achieve enrichment in quality of teaching and other corollary activities.

6.2 Does the Institution has a management Information System

Yes, process of improvisation is going on.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Participated in curricular development programme organized by University.

6.3.2 Teaching and Learning

1) Students feedback; 2) Seminar & Symposium for students; 3) Training courses on faculty improvement

6.3.3 Examination and Evaluation

Internal examinations, Internal assessment through group discussion, seminar, assignment, field study etc

6.3.4 Research and Development

Interested Teachers are provided with all necessary support.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) Every year new Books are added
- 2) Provision of digital class room
- 3) Video conference.
- 4) Internet facility

6.3.6 Human Resource Management

Department of Commerce offered major course in H.R.M.

6.3.7 Faculty and Staff recruitment

Recruited as per need and demand.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

1. Admission is made on the basis of merit
2. Reservation for student admission is maintained as per government directives.

6.4 Welfare schemes for :

Teaching	Day Care Centre, Recreation Centre, Refreshment
Non teaching	Day Care centre, Recreation Centre, Refreshment
Students	Gym, Yoga Centre, students aid fund; insurance etc

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	D.U.	Yes	IQAC
Administrative	Yes	D.H.E.	Yes	Academic Committee.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per University norms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Internal assessment, Practical examinations, field study and educational tour

6.11 Activities and support from the Alumni Association

1. Periodic sitting of Alumni is held to assess the academic and administrative activities and achievements of the college.
2. It also provides financial help for infrastructure development.

6.12 Activities and support from the Parent – Teacher Association

Parents' meetings are organized at a regular interval, teachers association has a strong support in all spheres of development of the college.

6.13 Development programmes for support staff

Under consideration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Establishment of Botanical Garden having a good collection of medicinal plants
2. Intensive campus plantation
3. The institution declared Tobacco Free Zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Computerization of teaching –learning process
2. Internet facilities extended to all departments

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Completion of Safe Drinking Water Project.
2. Completion of Child Care Room and new Gymnasium.
3. Completion of road to Girls' Hostel
4. Purchase of Laboratory equipments & Library Books.
5. Completion of four more ICT based classrooms.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Departmental students' forums are constituted which attempt to enhance the qualitative learning in the college.
2. Infield study is carried out as per need of the curriculum.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

1. Seminar & Workshop are organized to create Environmental awareness among students.
2. Participated in various environmental related programmes as resource person from the faculty members.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. The college authority has taken initiative to introduce a centre for distance learning.
2. Attempts has been made to open few certificate courses on vocational subject.

8. Plans of institution for next year

1. Construction of an integrated laboratory building for the departments of Physics, Chemistry, Botany & Zoology
2. Construction of composite outdoor stadium
3. Celebration of Golden Jubilee of the college.
4. Construction of Multi-purposes Gymnasium.

Name: DR. BHUPENDRA NATH GOSWAMI

Name: DR. HAREN SAIKIA

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
